

**AGENDA
EAST PENN TOWNSHIP**



**Board of Supervisors
Budget & Regular Meeting**

October 12, 2023

6:00 PM

East Penn Township Community Center

**Call to Order
Pledge the Flag
Roll Call**

Board of Supervisors:

- Chairman John M. Strockoz
- Vice Chairman Gary Kuehner
- Keith House
- William G. Schwab
- Dennis L. Pearson

Other Municipal Officials:

- Manager/Secretary/Treasurer
Jillyan A. Sterling
- Roadmaster Brandon Bradford
- Assistant Secretary, Victoria Taschler

Announce to Public:

-Trick-or-Treat night will be held on Saturday, October 28th, Trunk-or-Treat Night in East Penn Township will be held on Tuesday, October 31st both will be held from 6-8 pm. Trunk-or-Treat will be held in the Community Center parking lot.

-The next Regular/Budget meeting will be held on Thursday, 10/19/23, 6:00 pm. East Penn Township Community Center. Any cancellations will be posted on the door.

Courtesy of the Floor – REGULAR MEETING - Please Complete Courtesy of the Floor forms; name and address required.

APPROVALS:

None

ROADS

Updates if any-	
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UNFINISHED BUSINESS:

None

NEW BUSINESS:

<p>Cleaning Estimates for Community Center-</p>	<p>Victoria reached out to 3 companies, 2 replied and came to the center to give quotes.</p> <p>Miller Shine LLC (New Ringgold)- \$125 for the floors and bathrooms which is what we would like done immediately. Contract for bi-monthly cleanings will be \$175.00 for the entire center.</p> <p>Jan-Pro of the Lehigh Valley- 2 cleanings per month \$539.00 Post Construction Clean for the kitchen \$299.00 Machine soft scrub banquet, bar floor, clean & vacuum entrance and doors \$1069.00</p> <p>Motion made by _____, seconded by _____ to contract with _____ for an immediate cleaning and bi-monthly cleanings.</p> <p>Vote: <input type="checkbox"/>Strockoz <input type="checkbox"/>Schwab <input type="checkbox"/>Kuehner <input type="checkbox"/>House <input type="checkbox"/>Pearson</p>
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PARKS

Updates if any-	
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BUDGET MEETING:

Begin review of 2024 budget:

Ready for review and possible motion to approve: General
 Payroll
 Parks
 Recreation
 Liquid Fuels
 Community Center
 Sewer

Tentative Motions:

-2024 Budget - Motion made by _____, seconded by _____ to advertise the 2024 Budget as presented.

Vote: Strockoz Schwab Kuehner House Pearson

-Budget/Regular Meeting Cancellation- Motion made by _____, seconded by _____ to cancel the October 19, 2023 Budget/Regular Meeting.

Vote: Strockoz Schwab Kuehner House Pearson

Adjournment: As there was no business before the Board, _____ made a motion, seconded by _____, to adjourn the meeting at _____ PM.

Vote: _____ Strockoz; _____ Schwab; _____ Kuehner; _____ Pearson; _____ House