

**Board of Supervisors  
Regular Meeting**

**May 6, 2024 6:30 PM  
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their May 6, 2024 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

**Roll Call:**

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson William G. Schwab
Supervisors Absent	Keith House
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Assistant Secretary Victoria Taschler

**ANNOUNCE TO PUBLIC:**

Ashfield Playground will hold their Annual Fishing Derby for children the ages of 1-15 years on May 18, 2024; registration opens at 8 am. The contest starts at 9 am and ends at 2 pm.

Ashfield Playground will hold a monument dedication ceremony on May 25<sup>th</sup> at 1 pm. They are welcoming all who have and are still serving while they unveil a veteran monument stone honoring our local service people.

Ashfield Playground is looking for vendors to participate in the Annual Community Day on August 17<sup>th</sup>, rain date August 18<sup>th</sup>. They are also looking for donations of \$35 along with donated items for their basket raffle.

If anyone has questions for any of the above please call Sessa at 264-897-5114 or email [ashfieldplaygoundpa@aol.com](mailto:ashfieldplaygoundpa@aol.com)

**COURTESY of the FLOOR:**

None

**APPROVALS:**

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the April 1, 2024 Regular Meeting as presented. AIF. Motion Carried.</i>
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2	Treasurer's Report-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the Treasurer's Report for April 1st through April 30, 2024 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<p><i>Motion by Gary Kuehner seconded by Dennis L. Pearson, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i></p> <p><b>(Schwab abstained from BRC, Pencor Hydraulic and Times. House abstains from any Union or Employee payments)</b></p>

**ROADS:**

4	Road Report-	<p>Roadmaster Bradford relayed the following road report for the month of April:</p> <ul style="list-style-type: none"> <li>- Fixed/replaced F-250's muffler and pipe.</li> <li>- Completed street sweeping throughout the township.</li> <li>- Flood and storm cleanup throughout the township.</li> <li>- Removed and stored all winter equipment for the year.</li> <li>- Picked up and started installing the new "Welcome to East Penn Township" signs. All major arteries are installed now.</li> <li>- Cold patched.</li> <li>- Repaired all lights on mowing trailer and equipment trailer.</li> <li>- Replaced broom bristles on sweeper and replaced milling head teeth.</li> <li>- Attended PSATS and Sealmaster events.</li> <li>- Met with John Davis and had the 2024 road project approved.</li> <li>- Drainage and shoulder work on Germans Road.</li> <li>- Completed all base work, cut shoulders, and replaced pipe on Evergreen.</li> <li>- Started shoulder cutting on Sunridge Rd.</li> <li>- Shoulder mowing has been started.</li> </ul> <p>In order to closeout the Dirt &amp; Gravel Road project hydroseeding has to be done, the Roadmaster will be renting the machine with seeding and materials from Arc Rental at the cost of \$514 per load, estimated to be 2 loads.</p>
5	2024 Seal Coat Bids-	<i>Motion by William G. Schwab, seconded by Dennis L. Pearson to accept the bid from Pocono Spray Patching for 63,564 S.Y. Bituminous Sealcoat pending the Engineer and Solicitors review. AIF. Motion Carried.</i>

**SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:**

None

**UNFINISHED BUSINESS:**

6	Updates on civil	
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	<b>complaints:</b> <b>Berger Creek Rd. –</b> <b>Sunrise Terrace-</b> <b>Northside Heights/Germans Road-</b>	No updates.
7	<b>GRANTS-</b> <b>LSA Monroe County (Recreation)-</b> <b>DCNR Land Acquisition Grant (2<sup>nd</sup> Submittal)-</b>	No updates.
8	<b>Sewer:</b>  <b>Budget-</b>  <b>Infiltration Issues-</b>	No updates.
9	<b>Camping/Tenting Prohibition-</b>	<p>Upon discussion with the Solicitor he advised that this would be a tough ordinance to write and he does not advise attempting to do so.</p> <p>This item will be tabled until the Supreme Court decision is made.</p>

**NEW BUSINESS:**

10	<b>EPT Vol. Fire Company Request-</b>	<p>The Volunteer Fire Company would like to apply for an LSA Grant to purchase a new Engine but needs authorization from the Township since we would be co-applicants.</p> <p><i>Motion by William G. Schwab, seconded by Dennis L. Pearson to authorize the East Penn Township Volunteer Fire Company to apply for an LSA Grant. AIF. Motion Carried.</i></p>
11	<b>Roadcrew Resignation-</b>  <b>Motion to advertise-</b>	<p><i>Motion made by Dennis L. Pearson seconded by William G. Schwab to regretfully accept the resignation of employee, K. House effective June 28, 2024. AIF. Motion Carried.</i></p> <p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize the Township Manager to advertise for a Full-time CDL Road Crew employee. AIF. Motion Carried.</i></p>

12	<b>Poll- Amendment to Ord. # 75-</b>	A poll was taken on 4/15/24, only one reply was received to proceed from Supervisor Schwab. A motion to authorize the advertising to amend Ordinance #75 to establish the supplemental regulations for prohibition of recreational vehicles on properties which a principal use or structure does not exist will be tabled due to a 2/2 vote.
13	<b>Bus Company Request-</b>	George's Bus Company would like to know if the Township could send a letter requesting PennDOT to place a warning sign regarding a bus stop ahead on Rte. 895.  <i>Motion by John M. Strockoz, seconded by Dennis L. Pearson, to authorize the Township Manager to send a letter on George's Bus Companies' behalf to take into consideration the placement of a bus stop ahead warning sign on 895.AIF. Motion Carried.</i>

**PARKS AND RECREATION:**

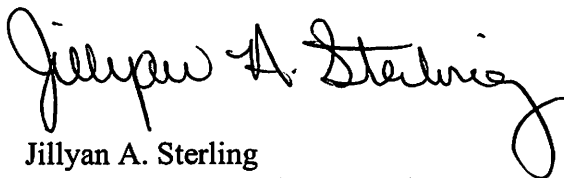
14	<b>Park Matters-</b>	No updates.
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**Reports, Communication, Minutes:**

√- Park Commission    √- Planning Commission    √- Recreation Board    √- Zoning/Building    √-SEO

**Adjournment:** Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 7:03 PM. MOTION CARRIED, Strockoz, Kuehner, Schwab and Pearson voting yes.*

Respectfully Submitted,



Jillyan A. Sterling  
Township Manager/Secretary/Treasurer