

**Board of Supervisors
Regular Meeting**

**March 3, 2025 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their March 3, 2025 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House Dennis L. Pearson William G. Schwab
Supervisors Absent	None
Other Township Officials Present	Township Manager/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Secretary Victoria Johnson Michael H. Muffley, PE

ANNOUNCE TO PUBLIC:

2025 Dumpster Day Event will be held Saturday, April 12th from 9 am till 2 pm, at the East Penn Township Community Center. If the Truck is full before 2 then the event will cease at that time. Please see the flyers on the table for what will be accepted.

Letters of interest are still being accepted for the following vacancies: 1, 3-YR term as an alternate on the Zoning Hearing Board and 1, 5-YR term on the EPT Recreation Committee.

COURTESY of the FLOOR:

Randolph Pfeiffer- 10 Bake Oven Rd., Lehighton: “Northside Heights”- Mr. Pfeiffer was present to discuss issues he believes are happening with the NSH Subdivision, he was instructed to speak with the Township Engineer who was present at the meeting.

Stephen Zona- 683 Dinkey Rd., Lehighton: “Possible Solar Farm” – Mr. Zona inquired on possibly turning a piece of land he owns into a solar farm. He was instructed to contact the Zoning Officer but since his property was in a R district it was not allowed.

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the February 3, 2025 Regular Meeting as presented. AIF. Motion Carried.</i>
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2	Treasurer's Report-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the Treasurer's Report for February 1 through February 28, 2025 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<p><i>Motion by Gary Kuehner, seconded by Keith House, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i></p> <p>(Schwab abstained from BRC, Pencor Hydraulic and Times News. House abstains from any Fire Company payments)</p>

ROADS:

4	Road Report-	<p>Roadmaster Bradford relayed the following road report for the month of February:</p> <ul style="list-style-type: none"> - The road crew was out a total of 14 times for ice/snow. - Cold patching throughout the township. - Hauled in anti-skid and salt to keep the building full. - Repaired truck #22's snowplow. - Pressure washed and cleaned trucks after storms. - Pressure washed and cleaned the garage. - Replaced and repaired downed signs throughout the township. - Dirt road pothole patching. - Swept the township buildings lots and repaired parking blocks. - Started replacing non-working outdoor lights around the township building.
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SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

5	<p>Updates on civil complaints:</p> <p>Berger Creek Rd. –</p> <p>Schleicher-</p>	<p>The Swartz's have been in contact with the ZO in order to get the lot into compliance.</p> <p>Complaint was received February 10th. Amended complaint was received on February 24th. The Township Solicitor is handling the matter, no new information to date.</p>
6	<p>GRANTS-</p> <p>LSA Monroe County (Recreation)-</p>	<p>The Twp. Engineer is working with the Twp. SEO on comments to address regarding location and floodways.</p>

7	EPT Fire Company-County Radio Upgrade-	Tabled
8	Community Center Proposals for Heating & Cooling-	Tabled
9	Website-	We have been approved for a .gov site, no new info otherwise.

NEW BUSINESS:

10	Poll of the Board- Resolution# 2025-12 Tax Collector Compensation- Motion-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner, to ratify the poll of the Board taken on 2/11/25 to adopt Resolution #2025-12. AIF. Motion Carried.</i> <i>Motion made by Gary Kuehner, seconded by Keith House to adopt Resolution #2025-12 known as the "Tax Collector Compensation" retroactive to February 11, 2025. AIF. Motion Carried.</i>
11	Resolution #2025-11- "Disposal of Municipal Records"-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to adopt Resolution #2025-11 "Disposal of Municipal Records" items as recorded in said Ordinance. AIF. Motion Carried.</i>
12	Resolution #2025-13- "Restatement of Qualified Retirement Plans-	<i>Motion made by Keith House seconded by Gary Kuehner, to adopt Resolution #2025-13 "Restatement of Qualified Retirement Plans" as required by the IRS. AIF. Motion Carried.</i>
13	Road Closure Request-	Kira Kuehner has requested the Township to allow them to close a portion of Picnic Woods Road on May 3, 2025 for a wedding from 8 am until midnight. Detour would be available from Municipal Rd. <i>Motion made by Dennis L. Pearson, seconded by John M. Strockoz to authorize the closure of picnic Woods Rd. on May 3, 2025 from 8 am until 12am. Supervisor Kuehner abstained from the vote due to being a relative. AIF. Motion Carried.</i>
14	Re-approval of Beblavy Subdivision-	<i>Motion made by Gary Kuehner, seconded by John M. Strockoz to re-approve the Beblavy Subdivision plan conditionally approved September 3, 2024. AIF. Motion Carried.</i>
15	Agosto Extension Request-	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to grant an additional 3-month extension as requested to Feliciano Agosto of 1197 Germans Rd. to complete his well re-location project. AIF. Motion Carried.</i>

PARKS AND RECREATION:

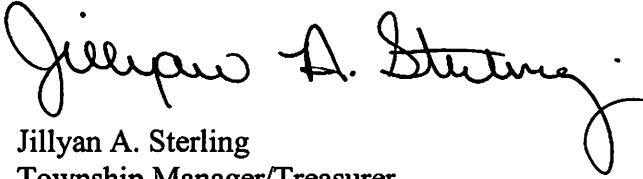
16	S. Kittatinny Rd. Vacation-	A draft agreement is being prepared.
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Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building -SEO

Adjournment: Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 6:50 PM. MOTION CARRIED, House, Strockoz, Kuehner, Pearson and Schwab voting yes.*

Respectfully Submitted,

A handwritten signature in black ink that reads "Jillyan A. Sterling". The signature is written in a cursive style with a large initial "J" and a long, sweeping tail on the "y".

Jillyan A. Sterling
Township Manager/Treasurer