

EAST PENN TOWNSHIP BOARD OF SUPERVISORS
Meeting Agenda

January 3, 2023

6:30 PM

REORGANIZATION & REGULAR BUSINESS MEETING

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call
- IV. Announcements to the public
 - a.) 2023 Auditors Reorganization meeting set for January 4th will be held at 1pm at the Township Building
- V. Courtesy of The Floor- Reorganization topics only
- VI. Temporary Appointment Motions:
 - a) Temporary Chairman
 - b) Temporary Secretary
- VII. Motions for Position/Action:
 - a) Board Chairman
 - b) Vice-Chairman
 - c) Meetings
 - d) Office Hours
 - e) Resolution 2023-01 "Salary Schedule"
 - f) Working Supervisor Rate of Pay
 - g) Township Manager
 - h) Township Secretary
 - i) Township Treasurer
 - j) EIT/LST Collection Company
 - k) Per Capita Tax
 - l) Treasurer's Bond
 - m) Resolution 2023-03 "Bank Depositories"
 - n) Roadmaster
 - o) Road Crew
 - p) As-needed Road Crew
 - q) Community Center Admin.
 - r) Resolution 2023-04 "2023 Mileage Reimbursement"
 - s) PSATS Voting Delegate
 - t) Vacancy Board Appointment
 - u) Township Solicitor
 - v) Assistant Township Solicitor
 - w) Planning Commission Secretary

- x) Sewer Billing Clerk
- y) LCRC Appointment/vacancy
- z) Township SEO & Alt. SEO
- aa) Zoning Officer
- bb) Fire Chief & Assistant Fire Chief
- cc) Township Engineering Firm
- dd) Sanitary Sewer Project Engineer and Plumbing Inspector
- ee) UCC Inspection Services
- ff) Building Code Official
- gg) EMC & Deputy EMC
- hh) Leighton Memorial Library Committee
- ii) Stenographic Services
- jj) Community Center & Playground Rental Rates
- kk) Open Records Officer
- ll) CDL Drug Testing Program Contact Person(s)
- mm) Local Tax Collection Committee Delegate(s)
- nn) PA 1 Call contact and responder
- oo) Recreation Board Appointment
- pp) Parks Commission Appointment/vacancies
- qq) Planning Commission Appointment/vacancies
- rr) Zoning Hearing Board Appointment
- ss) Township Auditor Appointments
- tt) 2023 COG Representative
- uu) Vacant Positions on Boards and Commissions

END OF REORGANIZATION MEETING

REGULAR MEETING

Announcements to the Public:

Snow Removal: According to Township Ordinance 2005-6 it is illegal to deposit, plow, push or shovel snow onto public roadways. Such action will not be tolerated, and violation is enforced through the District Justice with fines of \$1,000 per violation.

VIII. Motions for Approval:

- a) December 5, 2022 regular meeting minutes
- b) Treasurer's report for December 1-December 31, 2022
- c) Invoices for payment

IX. Roads:

- a) Road Report
 - b) 2023 Road Project Discussion
 - c) Road Items
- X. Subdivisions, Land Development, Stormwater Management
- a) none

XI. Unfinished Business:

- a) Updates on Civil Complaints-
 - 1. Berger Creek Rd.- none
- b) Community Center

XII. New Business and Motions:

- a) Resolution 2023-02 “Fire Company”
- b) Resolution 2023-06 “2023 Fee Schedule”
- c) 2023 PSATS Educational Conference & Exhibit Show
- d) Ag Security Advisory Committee
- e) Act 205 Pension
- f) Pension Funds Administrator
- g) UVO Annual Donation
- h) Leighton Memorial Library Annual Donation
- i) Signatures for Expenditures of Township Funds
- j) Designation of Key Supervisors
- k) Waiver of Supervisor Compensation
- l) 2022 Supervisor Compensation Donation
- m) Overtime
- n) Act 44- Disclosure Statement
- o) Fire Fund
- p) Electronic Recycling Event
- q) Temporary Budget Transfers
- r) Outside Contractors with Equipment Bids
- s) Township Equipment Use Rate
- t) Resolution 2023-05 “Auditor Appointment”
- u) General Liability, Auto, Umbrella & Workman’s Comp. Insurance Renewal
- v) Ratification of Poll
- w) 2023-2027 Union Contract

XIII. Parks & Recreation-

a) Park Updates

XIV. Committee Minutes, Reports, Correspondence

XV. Courtesy to the Floor

XVI. Adjournment Motion