

**Board of Supervisors
Regular Meeting**

**June 5, 2023 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their June 5, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner William G. Schwab Dennis L. Pearson
Supervisors Absent	Keith House
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford

ANNOUNCE TO PUBLIC:

Nothing

COURTESY of the FLOOR:

Susan Frey: 226 Lilac Ln.- "I'm just wondering if the board could direct me towards whomever I can contact to help stop the biosolids". Supervisor Schwab stated that she should contact EPA and or Senator Argall.

Sessa Lenhardt: 66 Sandy Ln.- "Donation for Ceremony". This item is on the agenda.

Ann Fogel/Jeff Fogel: 401 Germans Rd.- "Solar Farm". The Fogel's were informed that the Township received a sketch plan but no formal applications or plan.

Jared Yeastedt: 516 Iron St.- "Update on Lehighton Ambulance and our service".

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the May 1, 2023, Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to approve the Treasurer's Report for May 1st through May 31, 2023 as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to approve the transfers and invoices for payment as presented. AIF.</i>

		<p>Motion Carried. <i>(Schwab abstained from BRC, Pencor Hydraulics, and Times News House abstained from any Union or Employee payments)</i></p>
--	--	--

ROADS:

4	<p>Road Report-</p>	<p>The Roadmaster informed the Board and public of the following activities for the month of May:</p> <ul style="list-style-type: none"> - Completed all milling and patching on Hollow Rd. All patchwork is complete for the tar and chip project. - Completed all of Picnic Woods and Municipal Rd milling and base repair. - Paved all Municipal and Picnic Rd's section. - Completed East & West Sunset Road milling and base repair. - Repair work on the Ford 5610 shoulder mower. Shoulder mowing has started on the days there is no paving. - Normal equipment maintenance and breakdowns. - Normal storm cleanup. - Bristles replaced on the pickup broom for the sweeper. Replacement parts are needed for the side layer, still working as of now. - Notified PPL of a tree on Sunridge Rd. - Turbo is still on backorder for truck 24. - New truck was ordered but no updates to date. - New storage bin pad was laid. Blocks are on order with Slaw.
5	<p>ROAD ITEMS-</p> <p>Cunfer Rd.-</p> <p>S. Kittatinny Rd.-</p>	<p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize the Township Engineer to proceed with the vacating, surveying and preparing a plan to vacate S. Kittatinny Rd. and to authorize the Township Solicitor to proceed with an easement agreement, possibly two in order to allow an easement for the Golden Trail.</i></p> <p>Strockoz/No. Schwab/Yes/. Kuehner/Yes. Pearson/Yes. Yes, has the vote.</p>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

6	Updates on civil complaints: Berger Creek Rd. –	<p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to ratify the poll of the Board taken on 5/26/23 to ask the Board per Solicitor Frycklund’s request if they will consent to Attorney Bucknum’s request for an extension of time to file a reply brief to the EPT V. Swartz appeal. AIF. Motion Carried.</i></p> <p>No extension was consented to.</p>
7	2023 Fuel Bids--	<p>Bids were opened at 2 pm on May 23, 2023.</p> <p><i>Motion made by William G. Schwab, seconded by Gary Kuehner to award propane, heating oil, 93% octane gasoline and ultra-low sulfur diesel fuel to Suburban Propane. AIF. Motion Carried.</i></p>
8	GRANTS- D&L Trail Development Grant- LSA Lehigh County- (Community Center) LSA Monroe County (Recreation)- DCNR Land Acquisition Grant (2nd Submittal)- T-Mobile Grant-	<p>Ashfield playground was awarded the LSA Grant in the amount of \$81,840.00 for a new vault toilet.</p> <p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to add to the agenda a motion regarding additional expenses for the Vault Toilet Project. AIF. Motion Carried.</i></p> <p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize the Township Treasurer to release up to \$5,000.00 from the General Fund to the Recreation Committee for any expenses related to the Vault Toilet Project that are not covered by the Grant. AIF. Motion Carried.</i></p>
9	Sewer: Budget- Infiltration Issues-	<p>We are currently discussing when we will initiate smoke testing.</p>
10	Community Center Updates-	<p><i>Motion made by Gary Kuehner, seconded by John M. Strockoz to proceed with Proposal #2 from ABC for heating and cooling packs</i></p>

		<i>for a price not to exceed \$18,600.00. AIF. Motion Carried.</i>
	Parking Lot Lights-	Tabled until quotes are received for either underground wires or floodlights.

NEW BUSINESS:

11	Poll of the Board- PA Rural Water Association Membership	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to ratify the poll of the Board taken on 5/11/23 to proceed with PA Rural Water Association Membership in the amount of \$268.00 per year. AIF. Motion carried.</i>
12	Fire Company Garage Door-	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize the Fire Company to proceed with replacing the 2 Fire Company doors near the Post Office with 1 door, price not to exceed \$15,000.00. AIF. Motion carried.</i>
13	Roadmaster Office Floor-	Tabled
14	Solar Energy Ordinance Proposal-	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize the Solicitor and Engineer to prepare an Ordinance as recommended. AIF. Motion Carried.</i>
15	Retirement of R. Snyder:	<p><i>Mouion made by John M. Strockoz, seconded by Gary Kuehner to regretfully accept the retirement letter from Employee R. Snyder effective June 30, 2023.AIF. Motion Carried.</i></p> <p><i>Motion made by William G. Schwab, seconded by John M. Strockoz to allow R. Snyder to remain a part-time CDL B employee effective July 3, 2023 with no benefits and seniority as outlined in the Teamsters Contract and Resolution 2023-01 "Salary Schedule". AIF. Motion Carried.</i></p> <p><i>Motion made by John M. Strockoz, seconded by Gary Kuehner to authorize the Township Manager to advertise for a Full-time CDL B Employee. AIF. Motion Carried.</i></p>
16	Recreation Committee Request-	<p>The Recreation Committee is going to hold a ceremony for 2 of its members, they are requesting a donation from the Township for this event.</p> <p><i>Motion made by John M. Strockoz, seconded by William G. Schwab, to donate \$500.00 to the Recreation Committee for their ceremony event. AIF. Motion Carried.</i></p>
17	Well Isolation Distance	The owner of 1197 Germans Rd. needs to replace his septic

	Exemption and Time Waiver-	<p>system, he is requesting a well isolation distance exemption, the septic absorption area would be 60-70 feet from the existing well, once the new proposed well is dug it will be over 100 feet from the new septic system. The owner is also requesting a waiver to grant him one (1) year to complete the projects due to the cost of financing both.</p> <p><i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to grant the requests conditional upon a signed agreement of completion of the project within 1-year. AIF. Motion Carried.</i></p>
--	-----------------------------------	--

PARKS AND RECREATION:

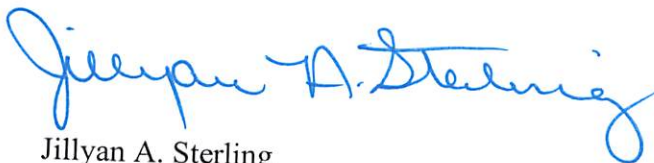
18	Updates-	<p>Supervisor Pearson stated that the Recreation Fishing Derby was a success. The Park Commission is still looking for a food vendor.</p>
-----------	-----------------	---

REPORTS, COMMUNICATION, MINUTES:

√- Parks Commission No mtg.- Planning Commission √- Recreation Board √- Zoning/Building √- SEO

Adjournment: Being nothing further before the Board, *motion by William G. Schwab, seconded by Gary Kuehner, to adjourn the meeting at 7:23 PM. MOTION CARRIED, Schwab, Stroczko, Kuehner, Pearson voting yes.*

Respectfully Submitted,



Jillyan A. Sterling
Township Manager/Secretary/Treasurer