

**Board of Supervisors
Regular Meeting**

**February 6, 2023 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their February 6, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House William G. Schwab Dennis L. Pearson
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Assistant Secretary Victoria Taschler Roadmaster Brandon Bradford

ANNOUNCE TO PUBLIC:

We bowed our heads in a moment of silence for Former Supervisor David Bryfogle.

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the January 3, 2023, Reorganization & Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by Gary Kuehner, seconded by Keith House to approve the Treasurer's Report for January 1 through January 31, 2023 as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to approve the transfers and invoices for payment as presented. AIF. Motion Carried. (Schwab abstained from BRC, Pencor Hydraulics, and Times News House abstained from any Union or Employee payments)</i>

ROADS:

UNFINISHED BUSINESS:

6	Updates on civil complaints: Berger Creek Rd. –	The Commonwealth Court granted Attorney Bucknum an extension until 2/27/23 to file her appellate brief at which time Attorney Frycklund will have 30-days to file a reply.
7	Electronic Recycling Event-	There will be no electronic recycling event for 2023.
8	EMC & Deputy EMC Appointment-	<i>Motion by Keith House, seconded by Dennis L. Pearson to appoint <u>Robert Kleintop Jr.</u> as the Township Emergency Management Coordinator (EMC) and <u>James Lambert</u> as Deputy Township Emergency Management Coordinator for 2023. AIF. Motion carried.</i>

NEW BUSINESS:

9	Salt Contract August 2023 thru July 2024-	<i>Motion made by Gary Kuehner, seconded by John M. Stroczko to authorize the Roadmaster to complete the contract submission for CoStars Salt Contract for August 2023 thru July 2024. Tonnage will be at the discretion of the Roadmaster. AIF. Motion Carried.</i>
10	Exoneration and Delinquent Lists-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to approve the 2022 Exoneration and Delinquent List of Township Per Capita tax as prepared by the Township Tax Collector and authorize the Secretary to forward the delinquent list to Berkheimer. AIF. Motion Carried.</i>
11	Road Materials Bids-	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner to advertise for the 2023 Road Materials bids for April 6, 2023 to April 5, 2024 as recommended by the Roadmaster with bids to be received by 10:00 AM, opened and read at the Township office at 2:00 PM, Thursday, March 30, 2023 and acted on at the April 3, 2023 Board meeting. Bid packages to be available at the office. Recommendation for materials and quantities to be determined by the Roadmaster. AIF. Motion Carried.</i>
12	Parks Appointment-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner, to appoint <u>Dennis L. Pearson</u> (4- years) and <u>James Berros</u> (3-years) to fill the vacant positions on the Parks Commission. AIF. Motion carried.</i>
13	Planning Commission Appointment-	<i>Motion made by William G. Schwab seconded by Gary Kuehner to appoint <u>James Berros</u> to fill the vacant position on the Planning Commission. AIF. Motion carried.</i>
14	Waiver Request from The Loft at Birch Wilds LLC-	Tabled – the Board would like the owners to attend the March meeting to discuss the hold up with the parking lot funding.

15	Lehigh Canal & Recreation Committee (LCRC) Appointment--	<i>Motion made by William G. Schwab, seconded by Keith House, to appoint <u>Dennis L. Pearson</u> to fill the vacant position on the LCRC Commission. AIF. Motion carried.</i>
16	Community Center Work Proposals-	Proposals were received from 5 th Generation Company and Hard-Line Roofing. <i>Motion made by William G. Schwab, seconded by John M. Strockoz to accept the proposal(s) from <u>Hardline Roofing Contractor LLC</u>. AIF. Motion carried.</i>
17	Carbon County Commissioners “State of the Municipality”-.	The County Commissioners are allowing municipalities to give a brief 15-minute overview on the state of the municipality. These meetings are held on the 2 nd or 4 th Thursday of the month at 10:30 am. <i>Motion made by William G. Schwab seconded by John M. Strockoz to participate in requesting to give a briefing on the “State of the Municipality” to the Carbon County Board of Commissioners, statement to be delivered by Supervisor House. AIF. Motion carried.</i>
18	Annual Elected Officials Seminar-	<i>Motion made by Keith House, seconded by John M. Strockoz to appoint <u>Robert M. Kleintop</u> to attend the Elected Officials Seminar held by the Carbon County Emergency Management Agency. AIF. Motion Carried.</i> *To be paid with mileage.
19	GRANTS- D&L Trail Development Grant- LSA Lehigh County- (Community Center) LSA Monroe County (Recreation)- DCNR Land Acquisition Grant (2nd Submittal)- T-Mobile Grant-	The Township Engineer provided an update; however, there has been no new information on the Grants.
20	Fire Company Funds-	<i>Motion made by William G. Schwab seconded by John M. Strockoz to add to the agenda a motion for additional fund to the Fire Company. AIF. Motion carried.</i> <i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to give an additional \$8,000.00 per year to the EPT Volunteer Fire Company, to be paid quarterly increasing the quarterly payments to \$7,000.00, retro. to the 1st payment that was made in January 2023. AIF. Motion carried.</i>

		<p><i>Motion made by William G. Schwab, seconded by Gary Kuehner to add to agenda the motion to amend Resolution 2023-02. AIF. Motion Carried.</i></p> <p><i>Motion made by Gary Kuehner, seconded by John M. Strockoz to amend Resolution 2023-02 to include the authorization of the East Penn Township Volunteer Fire Company and Fire Police to do emergency tree removal on behalf of the Township. AIF. Motion carried.</i></p>
21	Spring 2023 Newsletter-	<i>Motion made by Keith House, seconded by Dennis L. Pearson to approve the Spring 2023 Newsletter and authorize the Manager to proceed with having The Times News Print copies for distribution to residents. AIF. Motion carried.</i>
22	George's Bus Company-	Vice Chairman Kuehner presented the Bus Company's suggestion that the Road Crew start at 6 am instead of 7 am. The Board did not make any motions to this suggestion.

PARKS AND RECREATION:

23	Updates-	None
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Supervisor Pearson introduced the 2023 Recreation President Bernard Hosier and stated that the COG was no longer in the business of renting equipment.

REPORTS, COMMUNICATION, MINUTES:

No mtg- Parks Commission No mtg.- Planning Commission √- Recreation Board √- Zoning/Building √- SEO

Adjournment: Being nothing further before the Board, *motion by William G. Schwab, seconded by John M. Strockoz, to adjourn the meeting at 7:24 PM. MOTION CARRIED, Schwab, House, Strockoz, Kuehner, Pearson voting yes.*

Respectfully Submitted,

Jillyan A. Sterling
Township Manager/Secretary/Treasurer