

**EAST PENN TOWNSHIP BOARD OF SUPERVISORS
MINUTES
January 6, 2025
Reorganization Meeting
6:30 PM East Penn Township Community Center**

2025 REORGANIZATION MEETING:

The East Penn Township Board of Supervisors conducted their January 6, 2025 reorganization meeting at the East Penn Township Community Center. Supervisor John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Supervisors Present (alphabetical)	Keith House Gary Kuehner Dennis L. Pearson William G. Schwab John M. Strockoz
Supervisors Absent	None
Other Township Officials Present	2024 Township Manager/Secretary/Treasurer Jillyan A. Sterling 2024 Assistant Secretary Victoria Johnson 2024 Roadmaster Brandon Bradford
Members of Other Township Boards and Commissions Present	Robert M. Kleintop Jr., EMC, Planning Commission
Members of the Press Present	Channel 13 News

Announcement-

2025 Auditor's Reorganization meeting will be held on January 7, 2025 6:30 pm, East Penn Township Community Center.

Courtesy of the Floor- (as relates to reorganization only) None

POSITION	MOTION
Temporary Chairman	<i>Motion by John M. Strockoz, seconded by William G. Schwab, to appoint Gary Kuehner as Temporary Chairman. AIF. MOTION CARRIED.</i>
Temporary Secretary	<i>Motion by Gary Kuehner seconded by Keith House, to appoint Jillyan A. Sterling as Temporary Secretary. AIF. MOTION CARRIED</i>

	POSITION / ACTION	MOTION
1	Board Chairman	<i>Motion by Keith House, seconded by William G. Schwab, to appoint <u>John M. Strockoz</u> as Chairman of the Board for 2025. AIF. MOTION CARRIED.</i> <i>Meeting turned over to Chairman Strockoz.</i>
2	Board Vice-Chairman	<i>Motion by John M. Strockoz, seconded by Keith House, to appoint <u>Gary Kuehner</u> as Vice-Chairman of the Board for 2025. AIF. MOTION CARRIED.</i>
3	Meetings	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to hold the meetings of the Supervisors at the East Penn Township Community Center on the first Monday monthly at 6:30 PM; excluding September when the Board will meet, Tuesday, September 2nd. Executive sessions to be held at 6:15 PM. AIF. Motion carried.</i>
4	Office Hours	<i>Motion by Gary Kuehner, seconded by Keith House to set the office hours as Monday through Friday 8:30 AM to 4:30 PM. AIF. Motion carried.</i>
5	Resolution #2025-01 2025 Salary Schedule	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson to approve Resolution #2025-01 known as the "East Penn Township 2025 Salary Schedule". AIF. Motion carried.</i>
6	Working Supervisor Rate of Pay-	<i>Motion made by Gary Kuehner, seconded by Keith House to recommend to the Elected Auditors to set the rate of pay for any working Supervisor at the highest rate set according to the 2025 Salary Schedule for the job performed. AIF. Motion Carried</i>
7	Township Manager/Treasurer	<i>Motion by Keith House, seconded by Gary Kuehner, to appoint <u>Jillyan A. Sterling</u> as Township Manager and Treasurer for 2025 at forty (40) hours per week. Salary to be set by the Board of Supervisors as well as benefits and time off. AIF. Motion carried.</i>
8	Township Secretary/Sewer Billing Clerk	<i>Motion by William G. Schwab, seconded by Keith House, to retain <u>Victoria J. Johnson</u> as Township Secretary, Sewer Billing Clerk for 2025 at forty (40) hours per week. 2025 Salary Schedule benefits and time off to be set by the Board of Supervisors. AIF. Motion Carried.</i>
9	Earned Income Tax Local Services Tax	<i>Motion by William G. Schwab, seconded by John M. Strockoz, to use <u>Berkheimer & Associates</u> as the collector of Earned Income Taxes (EIT) and Local Services Tax (LST) and delinquents of each. AIF. Motion carried.</i>
10	Per Capita Tax	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to use <u>Berkheimer & Associates</u> as the delinquent tax collecting agency for Per Capita tax at a 5% commission. AIF. Motion Carried.</i>
11	Treasurer's Bond	<i>Motion by Gary Kuehner, seconded by Keith House, to set the Treasurer's bond at \$950,000.00. AIF. Motion carried.</i>
12	Resolution #2025-03 Bank Depositories	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to adopt Resolution #2025-03 naming the 2025 Township Bank Depositories. AIF. Motion carried.</i> <i>*MCT</i>

13	Roadmaster	<i>Motion by John M. Strockoz seconded by William G. Schwab, to retain <u>Brandon Bradford</u> as Roadmaster at forty (40) hours per week. 2025 salary and benefits to be set by the Board of Supervisors as set in the 2025 Salary Schedule. AIF. Motion carried.</i>
14	Road Crew	<i>Motion by William G. Schwab, seconded by Keith House, to set the 2025 Salary Schedule for road department personnel. Holidays, benefits and comp to be provided according to the Township Personnel Policy and Union Agreement to whom applicable. AIF. Motion carried.</i>
15	As-Needed Road Crew Assistance	<i>Motion by William G. Schwab, seconded by Keith House, to pay “as needed” assistance for the road crew according to the 2025 Salary Schedule. Roadmaster will determine who fits into each category. As needed help will be at the discretion of the Roadmaster. Limit set that any employee can only work on an “as-needed” basis at a maximum of four (4) consecutive weeks per month. AIF. Motion carried.</i>
16	Community Center Administrator-	<i>Motion by William G. Schwab, seconded by Gary Kuehner to appoint <u>Lora L. Nothstein</u> as the 2025 Community Center Administrator to be paid according to the 2025 Salary Schedule. AIF. Motion Carried.</i>
17	Resolution #2025-04 2025 Mileage Reimbursement Rate	<i>Motion by William G. Schwab, seconded by Keith House, to adopt Resolution #2025-04 setting the 2025 mileage rate of reimbursement for employees and Supervisors who use their personal vehicles for Township business at the IRS rate as may change from time to time. AIF. Motion carried. (* .70 cents per mile)</i>
18	Voting Delegate – PSATS	<i>Motion by William G. Schwab, seconded by Keith House to name <u>Dennis L. Pearson</u> as the voting delegate to the PSATS State Educational Convention. AIF. Motion Carried.</i>
19	Vacancy Board	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to appoint <u>Harold Resh</u> as Chairman of the Vacancy Board for a one (1) year term. AIF. Motion carried.</i>
20	Township Solicitor	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to appoint <u>Robert S. Frycklund, Esquire</u> as Township Solicitor and to pay him according to his 2025 fee schedule and to require detailed invoices be provided showing specific breakdowns of all services, dates and projects by matters. AIF. Motion Carried.</i>
21	Assistant Township Solicitor	<i>Motion by William G. Schwab, seconded by Keith House, to appoint <u>Jason Rapa, Esquire</u> as Assistant Township Solicitor for planning, zoning and permitting issues and to pay him according to his 2025 fee schedule and to require detailed invoices be provided showing specific breakdowns of all services, dates and projects by matters. AIF. Motion carried.</i>
22	Planning Commission Secretary	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner, to appoint <u>Jillyan A. Sterling</u>, Secretary of the East Penn Township Planning Commission. To be paid according to the 2025 Salary Schedule. AIF. Motion carried.</i>
23	Lehigh Canal Recreation Commission-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to appoint <u>James Berros</u> as the 2025 Lehigh Canal and Recreation Committee Township Representative. AIF. Motion Carried.</i>
24	Township SEO / Alternate SEO	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to appoint <u>Ian Farrell</u> as the Township SEO, and <u>Scott C. Bieber</u> as the alternate SEO.</i>

		<i>To pay the SEO's according to their respective fee schedule submitted by them. To reimburse approved SEO expenses. To submit to DEP all SEO expenses at the end of the year for Township reimbursement and to notify DEP of such appointment and to require detailed invoices be provided showing specific breakdowns of all services, dates and projects; and records to be brought to the Township office within 30 days of approval of permit. AIF. Motion carried.</i>
25	Zoning Officer	<i>Motion by William G. Schwab, seconded by Gary Kuehner to appoint <u>Barry Isett And Associates</u> as the 2025 Township Zoning Officer. Zoning Officer to provide monthly reports to the Board of Supervisors including copies of all correspondence and a list of permits issued or denied during that month. AIF. Motion carried.</i>
26	Fire Chief Assistant Fire Chief	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to appoint <u>Brenden McArdle</u> for 2025 as the Fire Chief of East Penn Twp. and <u>Brain Spitzer</u> as Assistant Fire Chief as elected by the East Penn Township Volunteer Fire Company. AIF. Motion carried.</i>
27	Township Engineer	<i>Motion by Keith House, seconded by Dennis L. Pearson to appoint <u>Hanover Engineering Associates Inc.</u> as the 2025 Township and Parks Engineer and pay according to their fee schedule and to require detailed invoices be provided showing specific breakdowns of all services, dates and projects. This should include all pending matters. AIF. Motion carried.</i>
28	Sanitary Sewer Project Engineer/Plumbing Inspector-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to continue the appointment of <u>Hanover Engineering Associates Inc.</u> as the Project Engineer for the Sanitary Sewer System Project as well as Plumbing Inspector and to pay according to their fee schedule and to require detailed invoices be provided showing specific breakdowns of all services, dates and projects. AIF. Motion carried.</i>
29	UCC Inspector Services	<i>Motion by William G. Schwab, seconded by Dennis L. Pearson, to contract with the following providers for UCC Inspection Services: <u>Lehigh Valley Inspection Service</u> and <u>Barry Isett & Associates</u> as per their fee schedule. List of agencies to be amended per the Township Engineer's review of qualifications. AIF. Motion carried.</i>
30	Building Code Official	<i>Motion by William G. Schwab, seconded by Dennis L. Pearson, to appoint <u>Barry Isett & Associates</u> as the Township Building Code Official and pay according to their fee schedule and to require detailed invoices and reports be provided showing specific breakdowns of all services, dates and projects. AIF. Motion carried.</i>
31	EMC – Deputy EMC	<i>Motion by William G. Schwab seconded by Dennis L. Pearson to appoint <u>Robert M. Kleintop Jr.</u> as the Township Emergency Management Coordinator (EMC) and <u>Keith House</u> as Deputy Township Emergency Management Coordinator for 2025. AIF. Motion Carried. (House abstained)</i>
32	Stenographic Services	<i>Motion by Gary Kuehner, seconded by Keith House, to hire <u>Andrea Boswell</u> for stenographic services at the following rates: \$175.00 for the first 60 minutes; \$125.00 per hour thereafter. \$4.75 per page if transcript is needed. AIF. Motion carried.</i>

33	Township Community Center & Playground Rental Rates	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner, to set rental rates for use of the Playground and Township Community Center for non-township activities as detailed in the 2025 fee schedule. Any rental fee for use of either the Playground or Township Community Center must be by check, money order or certified check. AIF. Motion carried.</i>
34	Open Records Officer	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to appoint <u>Jillyan A. Sterling</u> as the East Penn Township Open Records Officer at no compensation. AIF. Motion Carried.</i>
35	CDL Drug Testing Program – Contact Persons	<i>Motion by Keith House, seconded by John M. Strockoz, to designate the CDL drug testing contact person as <u>Brandon Bradford</u> and the alternate CDL drug program contact person as <u>Roy Snyder</u>. AIF. Motion carried.</i>
36	Local Tax Collection Committee - Delegates	<i>Motion by Gary Kuehner, seconded by Keith House, to appoint <u>Victoria Johnson</u> as the Township delegate to the Local Tax Collection Committee and appoint <u>Jillyan A. Sterling</u> as the alternate delegate with wages and mileage reimbursement paid. AIF. Motion carried.</i>
37	PA 1 Call	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to appoint <u>Brandon Bradford</u> and <u>Jillyan A. Sterling</u> as the PA 1 Call contact person and alternate, respectively, and web ticket responders and to designate <u>Brandon Bradford</u> and <u>Roy Snyder</u> as the after-hours call out contacts. AIF. Motion carried.</i>
38	Park Commission 5-year term 2025-2029	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner to appoint <u>William G. Schwab</u> to the East Penn Township Parks Commission for a 5-year term to serve from 2025-2029. AIF. Motion carried. Schwab abstained.</i>
39	Planning Commission 4-Year Term 2025-2028	<i>Motion made by Keith House, seconded by John M. Strockoz to re-appoint <u>Gary Kuehner</u> and <u>Dennis L. Pearson</u> to a 4-year term on the East Penn Township Planning Commission. AIF. Motion Carried. Kuehner & Pearson abstained.</i>
40	Zoning Hearing Board Alternate- 3 Year Term 2025-2027 Resolution #2025-08	<i>Motion by Willaim G. Schwab, seconded by Keith House to adopt Resolution #2025-08 appointing <u>Jay Reid</u> as an Alternate member of the Zoning Hearing Board for a three (3) year term of 2025-2027. AIF. Motion Carried.</i>
41	Recreation Committee 5-year term- 2025-2029	<i>Motion by Dennis L. Pearson, seconded by William G. Schwab, to re-appoint <u>John Greenawalt</u> to a 5-year term on the East Penn Township Recreation Committee. AIF. Motion Carried.</i>
42	2025 COG Representative-	<i>Motion made by John M. Strockoz, seconded by Keith House to appoint <u>Dennis L. Pearson</u> as the 2025 COG Representative. AIF. Motion Carried. House abstained.</i>
43	Vacant Positions Boards/ Commissions-	<i>Motion made by Keith House, seconded by Gary Kuehner to declare any remaining positions as noted previously vacant and advertise the openings on any boards or commissions in a display ad seeking interested township residents to submit a letter of interest. AIF. Motion Carried.</i> <i>*1 Recreation/1 ZHB/ 1 Library Rep.</i>

REGULAR MEETING

***Snow Removal:** According to Township Ordinance 2005-6 it is illegal to deposit, plow, push or shovel snow onto public roadways. Such action will not be tolerated, and violation is enforced through the District Justice with fines of \$1,000 per violation.

PUBLIC HEARING: (Previously Tabled) Ordinance # 2024-04 Open hearing at 6:45 p.m. to accept comments regarding Ordinance #2024-04 which is: “An amendment to Ordinance No.1 of 2023 to establish supplemental regulations for approval of a Principal Solar Energy Production Facility as a special exception use in the Business Commercial (BC), Industrial Commercial (IC) and Village Central (VC) zoning districts.

PUBLIC COMMENTS: None

Close hearing at 6:46 p.m.

PUBLIC HEARING: Ordinance #1-2025 Open hearing at 6:46 p.m. to accept comments regarding Ordinance #1-2025 which is to “adopt Ordinance #1-2025 pursuant to set compensation for the Board of Supervisors effective as of January 1, 2025 in accordance with ACT 94 of 2024.”
This Ordinance only applies to newly Elected or Appointed Township Supervisors.

PUBLIC COMMENTS: None

Close hearing at 6:47 p.m.

Courtesy of the Floor: None

APPROVALS:

44	Minutes	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the minutes of the December 2, 2024 meeting as presented. AIF. Motion carried.</i>
45	Treasurer’s Report	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson to approve the Treasurer’s report for December 1 thru December 31, 2024 as presented. AIF. Motion carried.</i>
46	Invoices for Payment	<i>Motion by Gary Kuehner, seconded by Keith House to approve the transfers and invoices for payment as presented. (Schwab abstained from BRC, TN, PenTele Data and Pencor Hydraulic. House abstains from any Fire Company payments). AIF. Motion carried.</i>
47	Road Report	Roadmaster Bradford presented the road report for December as follows: -The road crew was out 6 times to salt / plow. -Finished all winter servicing / maintenance on equipment. -John Davis was in to close out the 2024 road project. There were no issues. -Fixed the auto handicapped doors at the Community Center.

		<ul style="list-style-type: none"> -Cleaned out the office in the Community Center and closed open holes / vented doors. -Installed more delineators around the Township. -Started “Winter cleanout” in the Garage. -Hauled in material to keep salt /anti-skid buildings full after storms. -Pressure washed trucks after every storm. -Cold patched throughout the township. -Normal storm cleanup throughout the month. -Gas and Diesel pump meters are acting up.
48	2025 Road Projects-	<p><i>Motion made by William G. Schwab seconded by Gary Kuehner to approve the 2025 Road Project List as submitted by the Roadmaster. AIF. Motion Carried.</i></p> <p><i>Motion made by William G. Schwab seconded by Gary Kuehner to approve the 2025 Tar & Chip Project as submitted by the Roadmaster. AIF. Motion carried.</i></p>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

49	<p>Updates on civil complaints:</p> <p>Berger Creek Rd.-</p>	<p>Final invoices were emailed from the Solicitor to the Swartz’s on December 13th. The agreement is valid until January 12, 2025.</p> <p>The Swartz’s requested that the agreement state’s what part of their monthly payments are directed to paying off the Solicitor bills vs. the fine. Supervisor Schwab told them it should be half and half (\$250 fine/\$250 Solicitor). They would also like the agreement amended to show that the \$1,000.00 is a good faith payment that they need to make as well as the \$500 initial payment.</p>
50	<p>GRANTS/PROJECTS-</p> <p>LSA Monroe County (Recreation)-</p> <p>DCNR Land Acquisition Grant (2nd Submittal)-</p> <p>Trail/Road Development from</p>	<p>No updates on grants.</p> <p><i>*As recommended by the Township Engineer. Motion made by John M. Strocoz, seconded by Dennis L. Pearson to <u>end</u> any further</i></p>

	Leiby Lane to W. Sunset/ S. Kittatinny-	<i>discussion to develop a trail/road from Leiby Lane (Golden Trail) to W. Sunset/S. Kittatinny. Strockoz, yes, Pearson, yes, Schwab, no, House, no, Kuehner, yes. The yes have it to end the discussion. Motion Carried.</i>
51	Sewer: Budget- Resolution 2025-10-	<i>Motion made by Keith House, seconded by Dennis L. Pearson to approve Resolution 2025-10 amending Resolution Number; 2019-08; 2009-32 and Resolution 2010-13 “Establishing the Quarterly Flat Rate User Charge”. AIF. Motion Carried.</i>

NEW BUSINESS:

52	Resolution #2025-02 Fire Company	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson to adopt Resolution #2025-02 appointing East Penn Township Volunteer Fire Company as the official Fire Company of East Penn Township and approve the list of authorized activities for 2025. AIF. Motion carried.</i>
53	Resolution #2025-06; 2025 Fee Schedule	<i>Motion by Gary Kuehner, seconded by Keith House, to adopt Resolution #2025-06 “2025 Fee Schedule” as presented. AIF. Motion carried.</i>
54	2025 PSATS Educational Conference & Exhibit Show	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner to allow any Full-Time Employee to attend the 2025 PSATS Educational and Trade Show Conference in Hershey. AIF. Motion Carried.</i>
55	Ag Security Advisory Committee	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to appoint <u>John M. Strockoz as Chairman, Gary Kuehner, and Dennis A. Kuehner as Farmer members and Todd Schleicher as Citizen Member</u> to the Ag Security Advisory Committee for 2025. Kuehner and Strockoz Abstained. AIF. Motion carried.</i>
56	Act 205 – Pension	<i>Motion by Gary Kuehner, seconded by Keith House, to authorize the Treasurer to sign the Act 205, Actuarial Valuation Report – Pension Plans for Employees. AIF. Motion carried.</i>
57	Pension Funds – Administrator	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner to appoint the <u>Treasurer as the designated Township Chief Administrator Officer of the Township Employees’ Pension funds. Non-Uniform Employees.</u> AIF. Motion carried.</i>
58	UVO Annual Donation	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to set the 2025 annual donation to the United Veterans Organization at \$500. AIF. Motion carried.</i>
59	Leighton Memorial Library Annual Donation	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner to set the 2025 annual donation to the Leighton Library at \$500 as budgeted. AIF. Motion carried.</i>
60	Two Signatures for Expenditures of Township Funds	<i>Motion by Gary Kuehner, seconded by Keith House, that the expenditure of any township funds shall require in addition to the Treasurer require the signature of a township Supervisor. AIF. Motion carried.</i>

61	Designation of Key Supervisors	<p><i>Motion by Gary Kuehner and seconded by Keith House, that for 2025 the Board of Supervisors shall organize and name the following as the key supervisors for the designated various departments:</i></p> <p><i>Gary Kuehner - Roads</i></p> <p><i>John M. Strockoz – Roads (Equipment)</i></p> <p><i>William G. Schwab - Finance</i></p> <p><i>William G. Schwab - Administration</i></p> <p><i>Dennis L. Pearson - Planning/Zoning</i></p> <p><i>Keith House - Community Center</i></p> <p><i>AIF. Motion Carried.</i></p>
62	Waiver of Supervisor Compensation	<p><i>Motion by Dennis L. Pearson, and seconded by Keith House, that Supervisor Schwab shall be authorized to waive his compensation and donate to the Parks budget. AIF (Schwab abstained). Motion carried.</i></p>
63	2024 Supervisor Compensation Donation-	<p><i>Motion made by Keith House, seconded by Gary Kuehner to transfer \$1,300.00, the amount Supervisor Schwab waived in 2024 as his compensation to the Parks Account. AIF. Motion Carried. Schwab abstained.</i></p>
64	Overtime	<p><i>Motion by Gary Kuehner, seconded by Keith House, that no overtime shall be allowed except when authorized by a Supervisor with an exception to severe weather conditions or emergencies. AIF. Motion carried.</i></p>
65	Act 44- Township’s Disclosure Statement	<p><i>Motion made by Keith House, seconded by Gary Kuehner to adopt Disclosure Statement for 2025 as required by Chapter 7-A of Act 44 of 2009, the Municipal Pension Plan Funding Standard and Recovery Act. AIF. Motion carried.</i></p>
66	Fire Company Fund	<p><i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to direct the Township Treasurer to make quarterly payments as budgeted with payments due on the 15th of January, April, July and October to the Fire Company contingent upon receiving the financial statements as required by the Second-Class Township Code. AIF. Motion carried. House abstained.</i></p>
67	Temporary Budget Transfers	<p><i>Motion by William G. Schwab, seconded by Gary Kuehner to authorize the Treasurer to do temporary budget transfers from capital to general account if needed with the stipulation that money should be repaid immediately upon receipt of sufficient funds. AIF. Motion carried.</i></p>
68	Township Equipment Use Rate	<p><i>Motion by Gary Kuehner, seconded by Keith House, to set the 2025 Township Equipment Use Rate as listed by FEMA. *Rate may change from time to time. AIF. Motion carried.</i></p>
69	Resolution #2025-05 2025 Auditor Appointment	<p><i>Motion made by Gary Kuehner, seconded by Keith House to adopt Resolution #2025-05 appointing Kirk, Summa & Co., LLP as an independent certified accounting firm to audit all funds of the Township at a cost not to exceed \$9,000.00 as quoted. The treasurer is directed to</i></p>

		<i>provide audit report with financial statements to PENNVEST when received from the auditing firm. AIF. Motion Carried.</i>
70	General Liability, Auto, Umbrella and Workmen's Comp. Insurance Renewal-	<i>Motion made by Keith House, seconded by Gary Kuehner, to accept the proposal from Brown & Brown for the renewal of General Liability, Liquor, Auto, Umbrella and Workman's Comp. Insurance as submitted. AIF. Motion Carried.</i>
71	Res. #2025-07 Small Quantities of Bituminous Materials-	<i>Motion made by Gary Kuehner, seconded by Keith House to adopt Resolution #2025-07; "Price Adjustment of Bituminous Materials for Small Quantities". AIF. Motion Carried.</i>
72	Poll of the Board- Advertising the New Supervisor Compensation Ordinance-	<i>Motion made by Keith House, seconded by Gary Kuehner, to ratify the poll of the Board taken on 12/6/2024 to advertise Ordinance 2025-1 setting the compensation rate for newly Elected or appointed Supervisors. AIF. Motion Carried.</i>
73	Ordinance 2025-01-	*ANY PUBLIC COMMENTS BEFORE THE MOTION TO ADOPT? <i>Having considered any comments made during the public Hearing, motion made by Keith House, seconded by Dennis L. Pearson to adopt Ordinance 2025-01 setting the compensation rate for newly appointed Elected or Appointed Supervisors. . AIF. Motion Carried.</i>
74	Amendment to Ordinance 2023-01- Previously Tabled	*ANY PUBLIC COMMENTS BEFORE THE MOTION TO ADOPT? <i>Having considered any comments made during the public Hearing, motion made by William G. Schwab, seconded by Gary Kuehner to adopt Ordinance 2024-04 amendment to Ordinance No.1 of 2023 to establish supplemental regulations for approval of a Principal Solar Energy Production Facility as a special exception use in the Business Commercial (BC), Industrial Commercial (IC) and Village Central (VC) zoning districts. AIF. Motion Carried.</i>
75	LTD / STD / Life and Vision Renewal -	<i>Motion made by Keith House, seconded by Gary Kuehner to accept the Vision, Group Life, Short-term Disability and Long-term Disability coverage from Brown & Brown, policy provided by The Guardian. AIF. Motion Carried.</i>
76	Resolution # 2025-09 Disposal of Municipal Records-	<i>Motion by Gary Kuehner, seconded by John M. Strockoz, to adopt Resolution #2025-09 "Disposal of Municipal Records" items as recorded in said Ordinance. AIF. Motion Carried.</i>
77	EPT Volunteer Fire Co.	County Fire Company Radio Upgrade- The Fire Company is requesting an additional \$18,000.00 per quarter in addition to the \$7,000.00 they receive in order to pay for radio upgrades for 2026. The quote they received is \$73,913.00. Item was tabled.

PARKS:

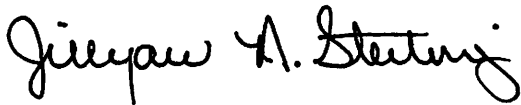
78	Parks-	S. Kittatinny Road Vacation. The Township Engineer recommends no additional work should proceed until a signed agreement is received from Slaw.
----	---------------	---

Committee Minutes, Reports, Correspondence:

Parks Commission – No meeting
Planning Commission – No meeting
Recreation Board – ✓
Zoning /Building- ✓
SEO-✓

ADJOURNMENT: Being no further business before the Board, *Gary Kuehner made a motion, seconded by John M. Strockoz, to adjourn the meeting at 7:25 PM. MOTION CARRIED, Schwab, Kuehner,, House, Pearson and Strockoz voting yes.*

Respectfully Submitted,



Jillyan A. Sterling
Township Manager/Secretary/Treasurer