

EAST PENN TOWNSHIP BOARD OF SUPERVISORS
Meeting Agenda

January 3, 2022
6:30 PM

REORGANIZATION & REGULAR BUSINESS MEETING

- I. Call to order
- II. Pledge of Allegiance
- III. Roll call
- IV. Announcements to the public
 - a.) 2022 Auditors Reorganization meeting set for January 4th will be cancelled due to a lack of quorum.
- V. Courtesy of The Floor- Reorganization topics only
- VI. Temporary Appointment Motions:
 - a) Temporary Chairman
 - b) Temporary Secretary
- VII. Motions for Position/Action:
 - a) Board Chairman
 - b) Vice-Chairman
 - c) Meetings
 - d) Office Hours
 - e) Resolution 2022-01 "Salary Schedule"
 - f) Working Supervisor Rate of Pay
 - g) Township Manager
 - h) Township Secretary
 - i) Township Treasurer
 - j) EIT/LST Collection Company
 - k) Per Capita Tax
 - l) Treasurer's Bond
 - m) Resolution 2022-03 "Bank Depositories"
 - n) Roadmaster
 - o) Road Crew
 - p) As-needed Road Crew
 - q) Community Center Admin.
 - r) Resolution 2022-04 "2022 Mileage Reimbursement"
 - s) PSATS Voting Delegate
 - t) Vacancy Board Appointment
 - u) Township Solicitor
 - v) Assistant Township Solicitor
 - w) Planning Commission Secretary

- x) Sewer Billing Clerk
- y) LCRC Appointment
- z) Township SEO & Alt. SEO
- aa) Zoning Officer
- bb) Fire Chief & Assistant Fire Chief
- cc) Township Engineering Firm
- dd) Sanitary Sewer Project Engineer and Plumbing Inspector
- ee) UCC Inspection Services
- ff) Building Code Official
- gg) EMC & Deputy EMC
- hh) Lehigh Memorial Library Committee
- ii) Stenographic Services
- jj) Community Center a& Playground Rental Rates
- kk) Open Records Officer
- ll) CDL Drug Testing Program Contact Person(s)
- mm) Local Tax Collection Committee Delegate(s)
- nn) PA 1 Call contact and responder
- oo) Recreation Board Appointment
- pp) Parks Commission Appointment
- qq) Planning Commission Appointment
- rr) Zoning Hearing Board Appointment
- ss) 2022 COG Representative
- tt) Vacant Positions on Boards and Commissions

END OF REORGANIZATION MEETING

REGULAR MEETING

Announcements to the Public:

Snow Removal: According to Township Ordinance 2005-6 it is illegal to deposit, plow, push or shovel snow onto public roadways. Such action will not be tolerated, and violation is enforced through the District Justice with fines of \$1,000 per violation.

VIII. Motions for Approval:

- a) December 6, 2021 regular meeting minutes
- b) Treasurer's report for December 1-December 31, 2021
- c) Invoices for payment

IX. Roads:

- a) Road Report

- b) Line Painting Equipment Updates
 - c) 2022 Road Project Discussion
 - d) Ashfield Road Updates
- X. Subdivisions, Land Development, Stormwater Management
- a) Duane A. Schlicher/Former Fogel Farm Extension Request- motion to be made
- XI. Unfinished Business:
- a) Updates on Civil Complaints-
 - 1. Berger Creek Rd.- Oral argument is scheduled on February 22, 2022, 10am. Carbon County Court House.
 - b) Well Distance Exemption Motion for the Estate of Elsie Kuehn
- XII. New Business and Motions:
- a) Resolution 2022-02 “Fire Company”
 - b) Resolution 2022-06 “2022 Fee Schedule”
 - c) 2022 PSATS Educational Conference & Exhibit Show
 - d) Ag Security Advisory Committee
 - e) Act 205 Pension
 - f) Pension Funds Administrator
 - g) UVO Annual Donation
 - h) Leighton Memorial Library Annual Donation
 - i) Signatures for Expenditures of Township Funds
 - j) Designation of Key Supervisors
 - k) Waiver of Supervisor Compensation
 - l) 2021 Supervisor Compensation Donation
 - m) Overtime
 - n) Act 44- Disclosure Statement
 - o) Fire Fund
 - p) Electronic Recycling Event
 - q) Temporary Budget Transfers
 - r) Outside Contractors with Equipment Bids
 - s) Township Equipment Use Rate
 - t) Resolution 2022-05 “Auditor Appointment”
 - u) General Liability, Auto, Umbrella & Workman’s Comp. Insurance Renewal
 - v) Resolution 2022-08 “Disposal of Municipal Records”
 - w) Resolution 2022-09 “Establishing the Compensation of the Tax Collector”

XIII. Parks & Recreation-

a) Park Updates

XIV. Committee Minutes, Reports, Correspondence

XV. Courtesy to the Floor

XVI. Adjournment Motion