

**Board of Supervisors  
Regular Meeting**

**May 1, 2023 6:30 PM  
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their May 1, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

**Roll Call:**

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House William G. Schwab Dennis L. Pearson
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Assistant Secretary Victoria Taschler Roadmaster Brandon Bradford

**ANNOUNCE TO PUBLIC:**

Ashfield Annual Fishing Contest for ages 1-15 will be held on May 13th starting at 9 AM. No pre-registration is required.

The Administration and Road Department will be closed for Memorial Day on Monday, May 29<sup>th</sup>.

Primary Voting Day is May 16<sup>th</sup> at the East Penn Township Community Center.

**COURTESY of the FLOOR:**

None

**APPROVALS:**

1	Minutes-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the minutes of the April 3, 2023, Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to approve the Treasurer's Report for April 1 through April 30, 2023 as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Dennis L. Pearson, seconded by Keith House to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i>

		<i>(Schwab abstained from BRC, Pencor Hydraulics, and Times News House abstained from any Union or Employee payments)</i>
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**ROADS:**

4	<b>Road Report-</b>	<p>The Roadmaster informed the Board and public of the following activities for the month of April:</p> <ul style="list-style-type: none"> <li>-Finished road sweeping throughout the Township.</li> <li>-Removed all snow equipment from trucks. Installed lips for blacktop.</li> <li>-Prepped all paving equipment for the year.</li> <li>-Finished all milling and patchwork on Germans Road.</li> <li>-Finished all milling and patchwork on Stone Mtn. Road.</li> <li>-Started milling and patch work on Hollow Rd., once complete the road crew will be ready to start the tar and chip project.</li> <li>-Picked up mulch from the earth day special.</li> <li>-Attended PSATS and Seal Master events.</li> <li>-Normal equipment maintenance and breakdowns throughout the month.</li> <li>-Normal storm and drain cleanup after storms.</li> <li>-Truck 24 is down right now. It needs a new turbo, item is backordered.</li> <li>-Kenworth truck update- \$230,927.00</li> </ul> <p><i>Motion made by William G. Schwab, seconded by John M. Strokoz to add a motion regarding the Kenworth truck purchase. AIF. Motion carried.</i></p> <p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize the Roadmaster to proceed with the purchase of the Kenworth, with a down payment if needed. AIF. Motion carried.</i></p>
5	<b>ROAD ITEMS-</b>  <b>Cunfer Rd.-</b>  <b>S. Kittatinny Rd.-</b>	No new updates

**SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:**

None

**UNFINISHED BUSINESS:**

6	<b>Updates on civil complaints:</b>	
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	<b>Berger Creek Rd. –</b>	No new updates.
7	<b>2023 Seal Coat Bid Proposals--</b>	Seal Coat Bids were opened and read at 3:00 PM, on Monday May 1, 2023 at the Township Municipal Building.  <i>Motion by Keith House, seconded by William G. Schwab to accept the bid from <u>Asphalt Maintenance Solutions</u> for 68,090 S.Y. Single Bituminous Seal Coat. AIF. Motion carried.</i>
8	<b>GRANTS-</b>  <b>D&amp;L Trail Development Grant-</b>  <b>LSA Lehigh County- (Community Center)</b>  <b>LSA Monroe County (Recreation)-</b>  <b>DCNR Land Acquisition Grant (2<sup>nd</sup> Submittal)-</b>  <b>T-Mobile Grant-</b>	No new updates.
9	<b>Sewer:</b>  <b>Budget-</b>  <b>Infiltration Issues-</b>	No new updates.
10	<b>Community Center Updates-</b>	Flooring installation dates have been moved to May 22 <sup>nd</sup> thru the 26 <sup>th</sup> .

**NEW BUSINESS:**

11	<b>Poll of the Board- Burn Ban</b>	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to ratify the poll of the Board taken on 4/12/23 to enact a burn ban in the Township and to advertise the ban in the Times News. AIF. Motion carried.</i>  <i>Motion by John M. Strockoz, seconded by Keith House to discontinue the burn ban that was placed into effect on 4/12/23. AIF. Motion carried.</i>
12	<b>Resolution 2023-09- ARP Distribution of</b>	<i>Motion made by William G. Schwab, seconded by Keith House to approve Resolution # 2023-09 to appropriate the American</i>

	<b>Funds</b>	<i>Rescue Plan Funds into the General Fund for revenue replacement for Township Salaries and Benefits. AIF. Motion carried.</i>
13	<b>Tax Claim Bureau Repository Sale – Parcel 71A-9-107</b>	<i>Motion by Dennis L. Pearson, seconded by Gary Kuehner, to authorize the Township Manager to provide an “approval” letter to the Carbon County Tax Claim Bureau regarding the sale of parcel 71A-9-107 – S. Dieter Hill Rd. / Vacant Land for the bid price of \$1,000.00. AIF. Motion carried.</i>
14	<b>Solar Energy Ordinance Proposal-</b>	Tabled
15	<b>Appointment/Resignation of Recreation Committee Members:</b>	<p><i>Motion made by Dennis L. Pearson, seconded by William G. Schwab to appoint <u>John H. Greenawalt</u> to a 5-year term on the Recreation Board as recommended by the East Penn Township Recreation Committee. AIF. Motion carried.</i></p> <p><i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to remove members <u>Julie Ziegenfuss</u> and <u>Mark Michlovsky</u> from the East Penn Township Recreation Committee as recommended by the current members of the committee. AIF. Motion carried.</i></p>
16	<b>2023 Addition to Ag Security Area-</b>	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner, to accept the 2023 addition to the Township’s Ag Security Area consisting of 27.9466 acres and authorizing the Manager to proceed with the enrollment process. New total: 3371.147476. Strocoz abstained. All others in favor. Motion carried.</i>

**PARKS AND RECREATION:**

17	<b>Updates-</b>	Supervisor Schwab and Pearson discussed an Audubon grant.
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**REPORTS, COMMUNICATION, MINUTES:**

√- Parks Commission    No mtg.- Planning Commission    √- Recreation Board    √- Zoning/Building    √- SEO

**Adjournment:** Being nothing further before the Board, *motion by Gary Kuehner, seconded by William G. Schwab, to adjourn the meeting at 7:01 PM. MOTION CARRIED, Schwab, House, Strocoz, Kuehner, Pearson voting yes.*

Respectfully Submitted,



Jillyan A. Sterling  
Township Manager/Secretary/Treasurer