

**Board of Supervisors  
Regular Meeting**

**March 6, 2023 6:30 PM  
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their March 6, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

**Roll Call:**

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House William G. Schwab Dennis L. Pearson
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Assistant Secretary Victoria Taschler Roadmaster Brandon Bradford

**ANNOUNCE TO PUBLIC:**

Ashfield Playground Annual Easter Egg Hunt will be held on March 25<sup>th</sup> starting at 1 pm. Children ages 1-12 are welcome, the Easter Bunny will be there for pictures.

**COURTESY of the FLOOR:**

Sandy Fritz- "Ambulance Coverage"- Ms. Fritz was present to question the coverage for ambulance service in East Penn. Mahoning, Lehighton and Palmerton service the area.

Dot Eberts- "Since your fixing Municipal & Picnic Woods can Picnic Woods be fixed where it meets Church Hill Rd". It will be addressed.

**APPROVALS:**

1	Minutes-	<i>Motion by Keith House, seconded by William G. Schwab, to approve the minutes of the February 6, 2023, Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to approve the Treasurer's Report for February 1 through February 28, 2023 as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i>

		<i>(Schwab abstained from BRC, Pencor Hydraulics, and Times News House abstained from any Union or Employee payments)</i>
--	--	---

**ROADS:**

4	<b>Road Report-</b>	<p>Roadmaster Bradford reported to the Board and public that during the month of February:</p> <ul style="list-style-type: none"> <li>-The roadcrew was out 2 times for salting and plowing.</li> <li>-Sign repair / replacement throughout the township.</li> <li>-Pot hole repair on all dirt roads throughout the township.</li> <li>-Cold patched throughout the township.</li> <li>-Large trash pile that was left on Bake Oven Rd. was removed.</li> <li>-Re-arranged social hall to make way for renovation project.</li> <li>-Hauled in anti-skid and replenished salt building.</li> <li>-Normal equipment maintenance and breakdowns throughout the month.</li> <li>-Normal drain and storm cleanup throughout the month.</li> <li>-Made a pad and set storage locker for the playground.</li> <li>-2023 Road project approved with John Davis on 3/6/23.</li> <li>-All cement blocks have been ordered for the new storage bins.</li> <li>-One quote received for the concrete pad. 6" of 4000 PSI concrete formed, poured, and finished with wire mesh \$3,750.00.</li> <li>-3 truck manufacturers, Mack, International and Peterbuilt have given specs for a single axel.</li> </ul>
5	<p><b>ROAD ITEMS-</b></p> <p><b>Cunfer Rd.-</b></p> <p><b>S. Kittatinny Rd.-</b></p> <p><b>Blue Mtn. Rd.-</b> <b>Weight Study</b></p> <p><b>Motion-</b></p>	<p>No new updates</p> <p>As previously discussed, the PA Game Commission stated that they intend on using Blue Mtn. Rd. for future logging operations Hanover Engineering estimated it will cost \$6,000 to \$8,000 for a weight study on Blue Mtn. Rd.</p> <p><i>Motion made by William G. Schwab, seconded by Keith House to reject Hanover Engineering's weight study proposal on Blue Mountain Rd. AIF. Motion Carried.</i></p>

**SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:**

6	<p><b>Minor</b> <b>Subdivision/Lot Line</b> <b>Revision-</b> <b>Stager/Frey</b></p>	<p><i>Motion made by William G. Schwab, seconded by Keith House to re-grant Conditional Approval for the Charles Stager and Daniel Frey Lot Line Adjustment Plan as recommend by the EPT Planning Commission, conditional upon all outstanding review comments, fees and final plans being received. AIF. Motion Carried.</i></p>
---	---	---

		*Plan went past the 90-day clock for recording.
--	--	---

**UNFINISHED BUSINESS:**

7	<b>Updates on civil complaints:</b>  <b>Berger Creek Rd. –</b>	The Commonwealth Court granted Attorney Bucknum another extension until 3/29/23 to file her appellate brief at which time Attorney Frycklund will have 30-days to file a reply. After receiving the 30-day extension Attorney Bucknum has requested the court grant her an additional extension till 4/28/23, no response has been received from the court to-date.
8	<b>Waiver Request from The Loft at Birch Wilds LLC-</b>	<i>Motion made by Dennis L. Pearson seconded by William G. Schwab to authorize the Loft at Birch Wilds LLC to allow temporary field parking at their location to allow outdoor gatherings until November 30, 2024. AIF. Motion carried.</i>
9	<b>GRANTS-</b>  <b>D&amp;L Trail Development Grant-</b>  <b>LSA Lehigh County- (Community Center)</b>  <b>LSA Monroe County (Recreation)-</b>  <b>DCNR Land Acquisition Grant (2<sup>nd</sup> Submittal)-</b>  <b>T-Mobile Grant-</b>	No new updates.
10	<b>Sewer Budget-</b>	No new updates.
11	<b>Notary-</b>	<i>Motion made by John M. Strockoz seconded by Keith House, to authorize Jillyan A. Sterling and Victoria J. Taschler to take the Notary online course and certification test. AIF. Motion carried.</i>
12	<b>Community Center Updates-</b>	Flooring installation dates have been moved to April 17 <sup>th</sup> thru the 21 <sup>st</sup> .

**NEW BUSINESS:**

13	<b>Poll of the Board-</b>	<i>Motion made by William G. Schwab, seconded by Keith House</i>
----	---------------------------	--

	Motion for proposal changes and Muncibid items-	<i>to ratify the poll of the Board taken on 2/8/23 to approve the changes in proposals received from Hard-line Roofing and authorize the Township Manager to list the Hood Range and Oven on Muncibid. AIF. Motion carried.</i>
14	Muncibid Auction(s)-  Oven Range-  Oven-	<i>Motion by Dennis L. Pearson, seconded by John M. Strockoz to approve the sale of the Commercial Oven Range Hood through Muncibid in the bid amount of \$4,600.00. AIF. Motion carried.</i>  <i>Motion by Dennis L. Pearson, seconded by William G. Schwab to approve the sale of the Commercial Oven through Muncibid in the bid amount of \$410.00. AIF. Motion carried.</i>
15	Heating, cooling and plumbing work at the Community Center-	<i>Motion made by William G Schwab, seconded by John M. Strockoz to accept the Phase 1 proposal from ABC Inc. AIF. Motion carried.</i>

**PARKS AND RECREATION:**

16	Updates-	None
17	Return of clean-up deposit for KCL-	<i>Motion made by Dennis L. Pearson, seconded by Keith House to refund the \$400.00 clean-up deposit to KCL as recommended by the Parks Commission on 2/22/23. AIF. Motion carried.</i>
18	Recreation Request-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to authorize the Recreation Committee to remove trees from Township property pending release of liability. AIF. Motion carried.</i>

**REPORTS, COMMUNICATION, MINUTES:**

√- Parks Commission    No mtg.- Planning Commission    √- Recreation Board    √- Zoning/Building    √- SEO

**Adjournment:** Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 7:35 PM. MOTION CARRIED, Schwab, House, Strockoz, Kuehner, Pearson voting yes.*

Respectfully Submitted,

Jillyan A. Sterling  
Township Manager/Secretary/Treasurer

