

**Board of Supervisors
Regular Meeting**

**September 5, 2023 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their September 5, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:35 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House Dennis L. Pearson William G. Schwab
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Assistant Secretary Victoria Taschler Township Engineer, Michael H. Muffley, PE

ANNOUNCE TO PUBLIC:

Executive Session was held prior to the meeting to discuss legal and other matters that may have needed to be addressed.

The office will be closed the week of September 25th.

COURTESY of the FLOOR:

Jeffrey Weiner: "Swearing in of Fire Police"- Peter Drew Sterling was sworn in.

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the minutes of the August 7, 2023, Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by William G. Schwab, seconded by Gary Kuehner to approve the Treasurer's Report for August 1st through August 31, 2023, as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to approve the transfers and invoices for payment as presented. AIF.</i>

		<i>Planning Commission contingent on the approval of the requested waivers, addressing the items as provided by the HEA review letter dated August 15, 2023 and final signatures. AIF. Motion Carried.</i>
7	Duane Schleicher-Parcel 86-8B-17.0	<p>Duane Schleicher in the process of purchasing the rear half of parcel 86-8B-17.0, the rear half of the current Lizard Creek Campground. The rear half of the lot is located South of the two rail right of ways that run through the Township splitting the parcel into two equal parcels of 18-acres each. The Schleicher's need permission from the East Penn Township Planning Commission and the East Penn Township Board of Supervisors requesting relief from the requirements to prepare detailed plans and calculations for the division of the parcel into two lots.</p> <p><i>Motion made by William G. Schwab, seconded by Dennis L. Pearson as recommended by the East Penn Township Planning Commission to grant relief from the requirements to prepare detailed plans and calculations for the division of the parcel into two lots allowing for separate deeds for the tax parcels, conditional upon the Planning Solicitors approval of the final language and that the Schleicher's present a future lot consolidation plan to combine all the lots for ownership. AIF. Motion Carried.</i></p>

UNFINISHED BUSINESS:

8	Updates on civil complaints: Berger Creek Rd. –	Argument is scheduled for Monday, September 11, 2023.
9	GRANTS- D&L Trail Development Grant- LSA Lehigh County- (Community Center) LSA Monroe County (Recreation)- DCNR Land Acquisition Grant (2nd Submittal)- T-Mobile Grant-	Final contract was received, awaiting instruction from the Township Engineer. Need site plan and location.
10	Sewer:	

	Budget-	No updates.
	Infiltration Issues-	Site visit on July 14 th detected no significant flows. There have been no updates since then.
11	Executive Session-	The Board into Executive Session at 6:55 PM until 6:59 PM to discuss employee matters.
12	Road Crew Employment-	Interviews were held on August 14, 2023. <i>Motion made by Keith House, seconded by William G. Schwab to hire J.D. effective 9/19/23 as a Full-Time Regular Road Crew with CDL Permit and to pay according to the 2023 Salary Schedule with employee to be on 90-day probation period. Benefits to start on the 90th day after effective hiring date. AIF. Motion Carried.</i> <i>Motion made by Dennis L. Pearson, seconded by John M. Strockoz to hire G.R. as Part-time. AIF. Motion Carried.</i>

NEW BUSINESS:

13	Mahoning Valley Ambulance-	Mr. Waddell Jr., Director of Operations of the MVAA requested that the East Penn Township Supervisors reinstate their services as the primary provider for their previously serviced area. The Board feels since there have been no complaints with the service that is currently serving the Western 3 rd of the Township they feel no reason to reinstate MVAA at this time.
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PARKS AND RECREATION:

14	Updates-	Golden Trail- Motin made by William G. Schwab, seconded by Dennis L. Pearson to add to the agenda authorization for Hanover Engineering to apply for a grant. AIF. Motion Carried. Motion made by William G. Schwab, seconded by Dennis L. Pearson to authorize Hanover Engineering to apply for a grant for the Golden Trail with costs not to exceed \$10,000.00. AIF. Motion Carried.
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REPORTS, COMMUNICATION, MINUTES:

√- Parks Commission √ - Planning Commission √- Recreation Board √- Zoning/Building √- SEO

Adjournment: Being nothing further before the Board, *motion by William G. Schwab, seconded by John M. Strockoz, to adjourn the meeting at 7:05 PM. MOTION CARRIED, House, Strockoz, Kuehner, Schwab, Pearson voting yes.*

Respectfully Submitted,



Jillyan A. Sterling
Township Manager/Secretary/Treasurer