

**Board of Supervisors
Regular Meeting**

**July 3, 2023 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their July 3, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House Dennis L. Pearson
Supervisors Absent	William G. Schwab
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Assistant Secretary Victoria Taschler

ANNOUNCE TO PUBLIC:

The office will be closed on Tuesday, July 4th.

COURTESY of the FLOOR:

None

PUBLIC HEARING: No comments were received on the 2023 enrollment to the Township's Ag Security Area. 27.9466 acres totaling 3371.147476 acres.

APPROVALS:

1	Minutes-	<i>Motion by Keith House, seconded by Gary Kuehner, to approve the minutes of the June 5, 2023, Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by Dennis L. Pearson, seconded by Keith House to approve the Treasurer's Report for June 1st through June 30, 2023 as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to approve the transfers and invoices for payment as presented. AIF. Motion Carried. (Schwab abstained from BRC, Pencor Hydraulics, and Times News House abstained from any Union or Employee payments)</i>

ROADS:

4	Road Report-	The Roadmaster informed the Board and public of the following activities for the month of June: <ul style="list-style-type: none">- Completed scratch coating on East & West Sunset Roads.- Completed paving on West Sunset Rd.- Started paving East Sunset Rd.- Installed 5 new drainage boxes in Penns Mountain Estates.- Installed roughly 260 feet of new pipe in Penns Mountain Estates.- Shoulder mowing is still going on. Half of the Township is done.- Started cutting and reshaping shoulders in Penns Mountain.- Picked up mulch for the Parks on a rainy day.- Normal equipment maintenance and breakdowns throughout the month.- Normal drainage and tree cleanup after storms.- Truck 24's turbo is in and being installed.- Truck 22 is in for an inspection and oil leak.- Truck 25 is in for an inspection.- AMS has us on the schedule for tar and chip at the end of August.
5	ROAD ITEMS- S. Kittatinny Rd.-	To be discussed during Executive Session in September with Solicitor Frycklund.

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

6	Updates on civil complaints: Berger Creek Rd. –	Appellants extension for additional time to file their reply briefing was partially granted. The reply was received by the Township on June 28 th along with an application for Enlargement of the Record.
7	GRANTS- D&L Trail Development Grant- LSA Lehigh County-	

	<p>(Community Center)</p> <p>LSA Monroe County (Recreation)-</p> <p>DCNR Land Acquisition Grant (2nd Submittal)-</p> <p>T-Mobile Grant-</p>	Awaiting instructions on proceeding.
8	<p>Sewer:</p> <p>Budget-</p> <p>Infiltration Issues-</p>	There have been some significant flows detected, the next plan of action will be to investigate the exact source.
9	<p>Community Center Updates-</p> <p>Parking Lot Lights-</p>	<p>The Township Manager, Roadmaster Bradford, and Supervisors Strockoz and House met with the CEO's of Commercial Flooring Professionals. They will repair the flooring that was not installed correctly.</p> <p>No updates.</p>

NEW BUSINESS:

10	<p>2023 Additions to Ag Security Area-</p> <p>Motion-</p>	<p>Advisory Committee members recommend enrollment with no objections.</p> <p>Planning Commission met on June 21, 2023 at which time a motion was made to recommend acceptance of the 2023 Ag Security enrollment totaling 27.9466 acres.</p> <p><i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson, to adopt Resolution #2023-11 declaring and accepting the 2023 enrollment consisting of 27.9466 acres to the East Penn Township Agricultural Security Area. Strockoz abstained due to conflict of interest as the landowner. AIF. Motion Carried.</i></p>
11	<p>Roadmaster Office Floor-</p>	Tabled
12	<p>Solar Energy Ordinance Proposal-</p>	<i>Motion made by Dennis L. Pearson, seconded by Keith House to authorize the Solicitor to advertise the ordinance and public hearing. AIF. Motion Carried.</i>
13	<p>Roadcrew Applications-</p>	<i>Motion made by Gary Kuehner, seconded by Keith House to run the AD for Help wanted an additional 2 weeks. AIF. Motion Carried.</i>

	Road Foreman Appointment-	<i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to appoint Roy Snyder as the East Penn Township Road Foreman effective July 3, 2023, as recommended by the Roadmaster. Supervisor House abstained due to conflict of interest. AIF. Motion Carried.</i>
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PARKS AND RECREATION:

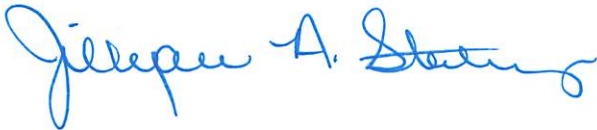
14	Updates-	None
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REPORTS, COMMUNICATION, MINUTES:

√- Parks Commission √ - Planning Commission √- Recreation Board √- Zoning/Building √- SEO

Adjournment: Being nothing further before the Board, *motion by John M. Strockoz, seconded by Gary Kuehner, to adjourn the meeting at 6:39 PM. MOTION CARRIED, House, Strockoz, Kuehner, Pearson voting yes.*

Respectfully Submitted,



Jillyan A. Sterling
Township Manager/Secretary/Treasurer