

**Board of Supervisors
Regular Meeting**

**April 3, 2023 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their April 3, 2023 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House William G. Schwab Dennis L. Pearson
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Assistant Secretary Victoria Taschler Roadmaster Brandon Bradford

ANNOUNCE TO PUBLIC:

Ashfield Annual Fishing Contest for ages 1-15 will be held on May 13th starting at 9 AM. No pre-registration is required.

The Township 2022 audit is complete and can be inspected during normal business hours.

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the minutes of the March 6, 2023, Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion made by Gary Kuehner, seconded by Keith House to approve the Treasurer's Report for March 1 through March 31, 2023 as presented. AIF. Motion Carried.</i>
3	Invoices for payment-	<i>Motion made by Dennis L. Pearson, seconded by Keith House to approve the transfers and invoices for payment as presented. AIF. Motion Carried. (Schwab abstained from BRC, Pencor Hydraulics, and Times News House abstained from any Union or Employee payments)</i>

ROADS:

<p>4</p>	<p>Road Report-</p>	<p>Roadmaster Bradford reported to the Board and public that during the month of March:</p> <ul style="list-style-type: none"> -The roadcrew was out a total of 5 times for salting/plowing of snow & ice. -Salt contract for 2023-2024 season was completed for 700 tons. -The remainder of salt for the year has been received and the contract is complete. -Boom mowing throughout the Township. -Street sweeping has started. -The West Sunset Dirt & Gravel project was approved. Anticipated to start in the Fall. -Normal equipment maintenance & breakdown repairs. -Normal drain and pipe cleaning after storms. -Cold patching. -Dug out and completed an area for new storage bins. <p><i>Motion made by William G. Schwab, seconded by Keith House to add to the agenda a motion to accept a proposal for a concrete pad. AIF. Motion Carried.</i></p> <p><i>Motion made by Gary Kuehner, seconded by John M. Strockoz to accept the proposal from <u>Bruce Snyder</u> for a concrete pad not to exceed the cost of \$3,750.00 AIF. Motion Carried.</i></p> <ul style="list-style-type: none"> -Power washed equipment after each storm. -Met with Mike to go over the tar & chip project for the year (sealcoat). <p><i>Motion made by William G. Schwab, seconded by John M. Strockoz to add to the agenda the motion to advertise for the Seal Coat Project Bids. AIF. Motion Carried.</i></p> <p><i>Motion made by William G. Schwab, seconded by John M. Strockoz to authorize the advertising of the 2023 Seal Coat Project Bids. AIF. Motion Carried.</i></p> <ul style="list-style-type: none"> -Truck Pricing as of 4/3/23: <p>Mack-\$155,362.00 International- (guesstimate only) \$106,000.00 Peterbilt- (538 base model, not the 548 requested) \$104,000.00 Kenworth- \$122,865.00</p>
<p>5</p>	<p>ROAD ITEMS-</p> <p>Cunfer Rd.-</p>	<p>No new updates</p>

	S. Kittatinny Rd.-	
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SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

6	Updates on civil complaints: Berger Creek Rd. –	The Commonwealth Court granted Attorney Bucknum an additional extension until April 28, 2023.
7	2023 Outside Equipment Operator-	<i>Motion by Dennis L. Pearson, seconded by William G. Schwab to accept all bids as received with the decision of use up to the discretion of the Roadmaster; provided that since some bids include a fuel escalator clause, that at the time of using the contractor, we firm up who is actually lower. AIF. Motion carried.</i>
8	GRANTS- D&L Trail Development Grant- LSA Lehigh County- (Community Center) LSA Monroe County (Recreation)- DCNR Land Acquisition Grant (2nd Submittal)- T-Mobile Grant-	No new updates.
9	Sewer: Budget- Infiltration Issues-	<p>The Township Manager met with Mike Muffley, the township’s Sewer Engineer on March 24th. The following items were discussed.</p> <p>Mr. Muffley is currently reviewing the expense report starting with 2011 to current year, he has stated that according to today’s consumer price index the rates for sewer customers had they been adjusted accordingly at today’s rate we should be charging \$295-\$300 a quarter just to keep up with the rising costs we are paying. This will be discussed more in depth once we receive his official analysis.</p> <p>Bowmanstown Borough is still stating that the infiltration issues are coming from East Penn, we have taken measurers to check the</p>

		manholes and we cannot verify their claims, Mr. Muffley is going to request daily readings.
10	2023 Road Material Bids- April 6, 2023- April 5, 2024-	Bids were opened at 2 pm on March 30, 2023 <i>Motion by William G. Schwab, seconded by Keith House, to award the road materials contract to: <u>Items# 1-5; 7-15; 18 & 19 to Lehigh Asphalt Paving & Construction Co., Inc., Item # 16 to HEI-WAY, LLC., Items # 6; 10-11 & 17 to New Enterprise Stone & Lime Co., Inc. as recommended by the Roadmaster. Performance bond of 50% of contract to be provided to the Township within 20-days of date contract awarded. AIF. Motion carried.</u></i>
11	Community Center Updates-	Flooring installation dates have been moved to April 17 th thru the 21 st .
12	Bennett- Leiby Lane-	Correspondence was received from Mr. Bennett's Attorney, attached was a proposed easement agreement and exhibits. The attachments were reviewed by the Township Attorney and Engineer. Both were satisfied with the agreement and exhibits. <i>Motion made by Dennis L. Pearson, seconded by Keith House to approve the proposed Deed of Easement for Bradford Bennett. AIF. Motion carried.</i>

NEW BUSINESS:

13	Fuel Bids July 6, 2023 to July 5, 2024-	<i>Motion by Gary Kuehner, seconded by John M. Stroczok to authorize the Manager to advertise the Fuel Bids for July 6, 2023 to July 5, 2024 with bids to be received by 10 AM and opened at 2 PM on Tuesday, May 23, 2023 and acted on at the June 5, 2023 meeting. AIF. Motion carried.</i>
14	Ambulance Coverage-	<i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to add to the agenda a motion to change ambulance coverage for the Western 3rd of the Township. AIF. Motion carried.</i> <i>Motion made by William G. Schwab, seconded by Dennis L. Pearson to send a letter to the Comm. Center changing the coverage of ambulance services for the Western 3rd of the Township to be covered by Lehigh Ambulance. AIF. Motion carried.</i>
15	NSH Re-addressing Project-	The County received a grant in 2022 for re-addressing initiatives prior to the implementation of Next Generation 911. The County contracted with Barry Isett & Associates and decided NSH would benefit from this project by issuing each residence its own standard address as opposed to the current utilization of parcel numbers as their primary address.

		There is no cost to the Township, but we would have to accept the proposal and issue the addresses. NSH is not aware of this project at this time. <i>Motion made by William G. Schwab, seconded by Keith House to accept the proposal from Carbon County & Barry Isett to re-address the Northside Heights Subdivision. AIF. Motion carried.</i>
16	Stainless Steel Sink-	The stainless-steel sink was removed from the Community Center kitchen, the EPT Volunteer Fire Company is requesting we donate it to them. <i>Motion made by Gary Kuehner, seconded by Dennis L. Pearson to donate the stainless-steel kitchen sink to the East Penn Township Volunteer Fire Company. AIF. Motion carried.</i>
17	Resignation of Supervisor Pearson on the Lehigh Canal & Recreation Committee-	<i>Motion made by William G. Schwab, seconded by Keith House to accept the resignation of Dennis L. Pearson from the Lehigh Canal & Recreation Committee effective 3/30/2023. AIF. Motion carried.</i>

PARKS AND RECREATION:

18	Updates-	Supervisor Schwab discussed work going on at the park.
19	Golden Trail-	Estimates were received from Hanover Engineering on the cost to re-surface a portion of the Golden Trail. Not including the cost of the Township work the estimate is \$47,500.00

REPORTS, COMMUNICATION, MINUTES:

√- Parks Commission No mtg.- Planning Commission √- Recreation Board √- Zoning/Building √- SEO

Adjournment: Being nothing further before the Board, *motion by Gary Kuehner, seconded by John M. Strockoz, to adjourn the meeting at 7:09 PM. MOTION CARRIED, Schwab, House, Strockoz, Kuehner, Pearson voting yes.*

Respectfully Submitted,

Jillyan A. Sterling
Township Manager/Secretary/Treasurer