

**Board of Supervisors
Regular Meeting**

**March 4, 2024 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their March 4, 2024 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Keith House Dennis L. Pearson
Supervisors Absent	William G. Schwab
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling

ANNOUNCE TO PUBLIC:

2024 Electronic Recycling Event will be held March 9, 2024 from 9 am till 11 am, at the East Penn Township Community Center. If the Truck is full before 11 then the event will cease at that time.

Ashfield Playground Annual Easter Egg Hunt will be held on March 10, 2024 at 2pm.

Ashfield Playground will hold their Annual Fishing Derby on May 18, 2024 Time TBD.

COURTESY of the FLOOR:

Jason Shupp, Lehighon Area Heritage Alliance- William Penn Road, Lehighon: "Talk about LAHA website and thank Bill for pictures provided." The LAHA has updated their website with each municipality.

Bernard Hosier- 1503 Germans Road: "Park parking lot not safe for Easter hunt."- The roadcrew will be notified.

APPROVALS:

1	Minutes-	<i>Motion by Gary Kuehner, seconded by Dennis L. Pearson, to approve the minutes of the February 5, 2024 Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion by Dennis L. Kuehner, seconded by Gary Kuehner, to approve the Treasurer's Report for February 1st through February 29, 2024 as presented. AIF. Motion Carried.</i>
3	Invoices for	<i>Motion by Dennis L. Pearson seconded by Keith House, to approve the</i>

	Payment-	<i>transfers and invoices for payment as presented. AIF. Motion Carried.</i> (House abstains from any Union or Employee payments)
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ROADS:

4	Road Report-	<p>Roadmaster Bradford relayed the following road report for the month of February:</p> <ul style="list-style-type: none"> -The roadcrew was out for two snowstorms to plow and salt. - The Ford F-250 was finished, cab corners installed, rocker panels repaired, flat bed installed, lights fixed, equipment hardwired on the lights and transfer tank, rust prevention coating, toolboxes installed, and truck inspected. - Replaced skid-steer tracks. - Completely serviced truck 25. Installed new radiator, currently in the process of having the cab corners and rocker replaced and repaired. - Removed old barriers and cleaned up the old bin storage area. - Picked up and replaced snowplow angle cylinders on truck 22. - Truck 29 and 23 were inspected. -Tore down and removed playground bathroom trailer. The bathroom was dismantled and put in a dumpster, the frame was taken to the scrap yard. Removed tree stumps and added stone to the parking lot. - Helped empty the tractor trailer body in the Fire Co. parking lot. Once emptied the body was moved for placement of the new propane tank for the Social Hall. - Power washed equipment after snowstorms. - Tree and drain cleanup after storms. - Cold patched throughout the township. - Dug a trench for the new propane tank and line in the Fire Co. parking lot. - One quote received for the new body on truck 22. (F-550) E.M. Kutz – No bid, referred to Tamaqua Truck & Trailer who have not responded yet. - The previous salesman for Kenworth no longer works for the company. We are waiting for another salesman to reach out to us for updates on our Kenworth Single Axel.
	Employee Thank You-	<i>Motion made by John M. Strocoz, seconded by Keith House to give Employee G. Ripkey \$250.00 for use of his garage and equipment. AIF. Motion Carried.</i>
5	2024 Outside Equipment Operator-	<i>Motion by Keith House, seconded by John M. Strocoz to accept all bids as received with the decision of use up to the discretion of the Roadmaster; provided that since some bids include a fuel escalator clause, that at the time of using the contractor, we firm up who is actually lower. AIF. Motion Carried.</i>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

6	Updates on civil complaints: Berger Creek Rd. – Poll of the Board	<i>Motion made by Keith House, seconded by Dennis L. Pearson to ratify the poll of the board taken on 2/8/24 authorizing the Township Solicitor to draft a letter to the Swartz’s Attorney for proposed negotiations. (Not a binding agreement). All Supervisors responded with a “yes”. AIF. Motion Carried.</i> Letter was sent on 2/9/24, no response or acknowledgement has been received to date.
7	GRANTS- D&L Trail Development Grant- LSA Lehigh County- (Community Center) LSA Monroe County (Recreation)- DCNR Land Acquisition Grant (2nd Submittal)- T-Mobile Grant-	No updates on any of the grants.
8	Sewer: Budget- Infiltration Issues-	No final figures have been submitted from our Sewer Engineer on the amount the user rate should increase for 2025. No updates on when smoke testing will be performed.
9	Community Center-	Kitchen flooring will be installed this month. Propane tank was installed on 3/4/24.

NEW BUSINESS:

None

PARKS AND RECREATION:

10	Pocono Forests and Waters Conservation Landscape Mini Grant Poll of the Board-	<p><i>Motion by Keith House, seconded by John M. Strockoz to ratify the poll of the Board taken on 2/21/2024 to authorize Hanover Engineer to apply for the Pocono Forests and Waters Conservation Landscape mini grant. AIF. Motion Carried.</i></p> <p>There were 2 “no” votes, 1 “yes” and 2 “no reply”. The “No’s” have it.</p> <p>The Township Engineer will get the costs of the signs that are necessary.</p>
11	D&L Trail Speed Limit- Ordinance #2024-09	<p><i>Motion made by Dennis L. Pearson, seconded by Gary Kuehner to authorize the Solicitor to advertise Ordinance # 2024-09 establishing a maximum speed limit of 20 miles per hour for vehicles traveling in and upon the D&L Trail within East Penn Township. AIF. Motion Carried.</i></p>

Reports, Communication, Minutes:

√- Park Commission √- Planning Commission √- Recreation Board √- Zoning/Building √-SEO

Adjournment: Being nothing further before the Board, *motion by John M. Strockoz, seconded by Gary Kuehner, to adjourn the meeting at 6:42 PM. MOTION CARRIED, House, Strockoz, Kuehner, and Pearson voting yes.*

Respectfully Submitted,

Jillyan A. Sterling
Township Manager/Secretary/Treasurer