

**Board of Supervisors
Regular Meeting**

**June 3, 2024 6:30 PM
East Penn Township Community Center**

The East Penn Township Board of Supervisors conducted their June 3, 2024 regular meeting at the East Penn Township Community Center. Chairman John M. Strockoz called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Roll Call:

Supervisors Present	Chairman John M. Strockoz Vice Chairman Gary Kuehner Dennis L. Pearson William G. Schwab Keith House
Supervisors Absent	None
Other Township Officials Present	Township Manager/Secretary/Treasurer Jillyan A. Sterling Roadmaster Brandon Bradford Assistant Secretary Victoria Taschler

ANNOUNCE TO PUBLIC:

Ashfield Playground is looking for vendors to participate in the Annual Community Day on August 17th, rain date August 18th. They are also looking for donations of \$35 along with donated items for their basket raffle.

If anyone has questions for any of the above please call Sessa at 264-897-5114 or email ashfieldplaygroundpa@aol.com

The office will be closed on Monday, June 24th

COURTESY of the FLOOR:

None

APPROVALS:

1	Minutes-	<i>Motion by William G. Schwab, seconded by Gary Kuehner, to approve the minutes of the May 6, 2024 Regular Meeting as presented. AIF. Motion Carried.</i>
2	Treasurer's Report-	<i>Motion by Gary Kuehner, seconded by William G. Schwab, to approve the Treasurer's Report for May 1st through May 31, 2024 as presented. AIF. Motion Carried.</i>
3	Invoices for Payment-	<i>Motion by Gary Kuehner seconded by Dennis L. Pearson, to approve the transfers and invoices for payment as presented. AIF. Motion Carried.</i>

		(Schwab abstained from BRC, Pencor Hydraulic and Times. House abstains from any Union or Employee payments)
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ROADS:

4	Road Report-	Roadmaster Bradford relayed the following road report for the month of May: -Tore apart and fixed backhoe over heating issues. Installed a new thermostat and cleaned all cooling radiators. -Completed cutting and re-shaping shoulders on Sunridge Road and Evergreen Rd. -Attended CPR, First Aid and AED classes. -Normal drain and pipe cleanup after storms. -Shoulder mowing is continuing throughout the township. -Finished all necessary tasks to close out the Dirt and Gravel project on West Sunset Road. (Installed rip rap, reshaped some drains, and hydroseeded all disturbed areas). -Finished all base repair on Sunridge Rd. (Milling and patching). -Started paving topcoat on Evergreen.
5	Poll of the Board- Road Crew Applications	A poll was taken on 5/17/24 to run the Help Wanted ad for roadcrew another week. There were 4 YES and 1 NO. <i>Motion made by William G. Schwab, seconded by Keith House to ratify the poll of the board taken on 5/17/24 authorizing the Manager to run the Help Wanted ad for road crew applicants an additional week. AIF. Motion Carried.</i>
6	Interviews for Road Crew-	<i>Motion made by John M. Strockoz, seconded by Dennis L. Pearson to proceed with holding interviews with selected applicants on June 11, 2024 starting at 6:30 pm. AIF. Motion Carried.</i>

SUBDIVISIONS, LAND DEVELOPMENT, STORMWATER MANAGEMENT:

None

UNFINISHED BUSINESS:

7	Updates on civil complaints: Berger Creek Rd. –	The Swartz’s submitted a letter stating that they were no longer being represented by Attorney Bucknum and for all future communication be handled by them. According to Attorney Frycklund, Attorney Bucknum is still the Attorney of record so until Attorney Bucknum either grants permission or files a praecipe to withdraw her appearance as counsel he is prohibited from directly communicating with the Swartz’s. They have been notified
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	<p>Sunrise Terrace-</p> <p>Northside Heights/Germans Road-</p>	<p>regarding this matter.</p> <p>Solicitor Frycklund would like to know how the Board wants to handle the satisfaction of the monetary judgment still outstanding. The 60-day offer sent to Attorney Bucknum in February received no response. If the Board would like he could serve interrogatories in aid of execution of judgment.</p> <p>The Board agreed to give Attorney Bucknum another 30-days to respond before initiating any action. The Solicitor will be advised to send another letter to Attorney Bucknum.</p> <p>There has been communication between the Twp, Conservation, the Twp. Engineer and the complainant. At this time the property owner is in compliance.</p> <p>No updates.</p>
8	<p>GRANTS-</p> <p>LSA Monroe County (Recreation)-</p> <p>DCNR Land Acquisition Grant (2nd Submittal)-</p>	No updates.
9	<p>Sewer:</p> <p>Budget-</p> <p>Infiltration Issues-</p>	No updates.
10	Camping/Tenting Prohibition-	This item will be tabled until the Supreme Court decision is made.
11	Amendment to Ord. # 75-	Tabled at the May and June meeting.

NEW BUSINESS:

12	2024 Fuel Bids-	<p>Bids were opened at 2 pm on May 21, 2024.</p> <p><i>Motion by Gary Kuehner, seconded by John M. Strockoz to award the following fuel bids for:</i></p> <p><i>Propane: <u>Suburban Propane at the price of \$1.265/gall. + \$0.3000</u></i></p>
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		<i>add on. Gasoline: <u>Suburban Propane</u> at the price of <u>\$3.09204/gall. + \$.20 add on</u> Diesel: <u>Suburban Propane</u> at the price of <u>\$2.86744/gall. + \$0.22 add on. AIF. Motion Carried.</u></i>
13	Block Building Roof Replacement-	<i>Motion by John M. Strockoz, seconded by Dennis L. Pearson to request quotes for roof replacement. AIF. Motion Carried.</i>

PARKS AND RECREATION:

14	Park Matters-	No updates.
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Reports, Communication, Minutes:

√- Park Commission no mtg- Planning Commission √- Recreation Board √- Zoning/Building √-SEO

Adjournment: Being nothing further before the Board, *motion by John M. Strockoz, seconded by Gary Kuehner, to adjourn the meeting at 7:01 PM. MOTION CARRIED, Strockoz, Kuehner, Schwab, House and Pearson voting yes.*

Respectfully Submitted,

Jillyan A. Sterling
Township Manager/Secretary/Treasurer